

## WEST MOORS PARISH COUNCIL

**MINUTES** of the **PARISH COUNCIL MEETING** held on Thursday 25<sup>th</sup> June 2009 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr. S. Walker - Chairman		
Cllr. J. Bartley	Cllr. Mrs J. Church	Cllr. P. Holden
Cllr. Mrs C. Holmes	Cllr. J M Price	Cllr. K. Warren
Cllr. R. Watson	Cllr. B. Wye	

**OTHERS PRESENT:** Mrs K. Bradbury (Acting Clerk)  
County Councillor Mr P. Finney  
Three members of the public

**APOLOGIES:** Cllr Ms S. Zyga and District Councillor Mr A Clarke

**09/035 TO RECEIVE DECLARATIONS OF INTERESTS**  
None

**09/036 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
None

**09/037 TO APPROVE AND SIGN MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 28<sup>TH</sup> MAY 2009**  
Having been circulated, the minutes on pages 514 - 518 were agreed, adopted and signed as a true and correct record.

**09/038 TO APPROVE AND SIGN MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> JUNE 2009**  
Having been circulated the minutes on page 520 were agreed, adopted and signed as a true and correct record

**09/039 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

The Report of the Environment Committee held on the 11<sup>th</sup> June 2009 pages 521 – 523 as circulated, was confirmed, adopted and signed.

- i. Minute no 09/033a, it was **RESOLVED** that the Parish Council pursue the relocation of the crossing currently sited south of Riverside Road to outside the library and not the Memorial Hall
- ii. Minute no 09/033b, it was **RESOLVED** that the Parish Council explore the use of Section 106 funds to enhance road safety in West Moors

**09/040 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT**

As a newly elected County Councillor, Councillor Peter Finney introduced himself to members of the Council and informed the Council that he had been appointed to the Planning Committee, the Community Oversight Committee and the Selection of School Governors. There was nothing to report at present.

**09/041 TO RECEIVE THE CHAIRMAN'S REPORT**

There was nothing to report.

**09/042 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS**

**Cllr A. Clarke:** The report was circulated to all Councillors. A copy of the full report is held in the Parish office. Regarding the broken paving near the Co-op, the County Cllr P. Finney informed the Council that he would see if Dorset County Council might have funds available to make a contribution towards resolving this matter.

**09/043 TO RECEIVE PARISH CLERKS REPORT**

- a) **Saturday Opening minute no 09/009fiii refers** – It was reported that the Parish office has not been open on a Saturday since the 9<sup>th</sup> May 2009. It requires a rota of more than four Councillors to make Saturday opening a viable proposition. Councillors who wish to volunteer to man the office on a Saturday were requested to please contact Cllr Bartley.
- b) **Annual Return minute no 09/015 refers** – It was reported that the annual return has now been sent to the external auditor.
- c) New Bus timetables are now available in the Parish office and the library. Cllr P. Holden reported that he is hoping to finalise and print the bus timetables for West Moors by the end of next week.
- d) A comment was made that the report accompanying Agenda Item No 6 “Approving and Adopting Committee Meeting Minutes” has appeared a number of times and that there was no longer any necessity to re-iterate this information.

**09/044 TO APPROVE ACCOUNTS FOR PAYMENT**

It was

**RESOLVED** that the accounts for payment be approved, as attached cheque list dated 25.06.09 on page 528 of the minutes.

**09/045 TO UPDATE BANK MANDATE**

- a) Previous Councillors Clarke and Gausson to be removed from bank mandate.
- b) Cllr Mrs C. Holmes, Cllr J. M. Price, Cllr K. Warren and Cllr B. Wye to remain as bank signatories.
- c) Cllr S. Walker and Cllr P. Holden to be added to the list of bank signatories.

**09/046 SOUTH EAST DORSET TRANSPORT SURVEY**

It was considered that it would be too difficult and lengthy a process to arrive at a corporate Parish Council response and therefore Councillors were requested to complete and return the questionnaire on an individual basis. County Cllr P. Finney stated that he would be attending a seminar on the transport survey and would report back to the Council.

**09/047 MEMBERS QUESTIONS**

- a) There were no written questions submitted.
- b) In response to a question regarding progress in the appointment of new Councillors, it was reported that there had been four replies to the notice of a vacancy.

**09/048 TO RECEIVE CORRESPONDENCE**

- a) East Dorset CAB Annual Public Meeting on Wednesday 1<sup>st</sup> July at East Dorset District Council Offices at 7.30pm – previously copied to all Councillors

**09/049 TO RECEIVE INFORMATION FROM MEMBERS**

- a) **Cllr K. Warren:** it was reported that the laurels along footpath No 5 from Station Road are very overgrown and in need of cutting back.
- b) **Cllr J. M. Price:** Put forward a proposal to hold a reception for local organisations, possibly to be held in the Autumn. **Refer to the F&GP Committee.**
- c) **Cllr P. Holden:** The Allotment Association is holding a meeting about the future of the Brook View site and discussing with Mr K. Mallett, Head of Legal Services for East Dorset District Council, the legality of lifting the covenant on the site.
- d) **Cllr Mrs C. Holmes:** The Petwyns Working Group are expected to report very soon on the outcome of their public consultation. About 50 members of the public expressed an opinion and design A was the preferred design. It was noted that Mrs Rosemary Le Grande is prepared to donate some azalea shrubs towards the project.
- e) **Cllr J. Bartley:** It was reported that there has been no further progress on the Medical Centre.

**09/050 TO EXCLUDE THE PRESS AND PUBLIC**

**RESOLVED:-** that because of the confidential nature of the business to be transacted, it was likely that if Members of the Public were present during discussion, there would be disclosure to them of exempt information and they therefore be excluded from the Meeting in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960

**09/051 TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> JUNE 2009**

**Mrs K. Bradbury (Acting Clerk) left the room while this item was discussed.**

Having been circulated, the Confidential Minutes on page 11 were agreed, adopted and signed as a true and correct record.

The Chairman declared the meeting closed at 8.25pm

SIGNED ..... DATE .....  
Chairman

## West Moors Parish Council

### Cheque list dated 25.06.09

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
4111	13682		£975.44	£0.00	£975.44	F&GP DAPTC	Annual Subscription
4112	13683		£156.85	£0.00	£156.85	AM Diocese of Salisbury	Faculty petition for Memorial Testing
4113	13685		£18.00	£0.00	£18.00	H&E Service Wise	Dog Bin Emptying
4114	13686		£287.50	£37.50	£250.00	F&GP East Dorset District Council	Payroll Services for 2009/10
4115	13687		£9.89	£1.29	£8.60	AM Murco Petroleum Ltd	Fuel for strimmer
4116	13688		£1,189.10	£155.10	£1,034.00	AM Artificial Grass Maintenance Ltd	Purchase of MUGA maintenance machine
4117	13689		£81.53	£10.63	£70.90	F&GP XConsumables	Copier usage
4118	13690		£196.82	£25.67	£171.15	AM Sherriff Amenity Services	Weed killer for FF and Cemetery
4119	13692		£557.29	£72.69	£484.60	AM Complete Weed Control	Fryer Field weed & fertiliser contract for work carried out
4120	13694		£37.18	£4.85	£32.33	Travis Perkins Trading Co. Ltd	Various
4121	13691		£70.07	£3.33	£66.74	AM Southern Electric	Mar 09 - Jun 09 Pavilion electricity usage
4121	13693		£67.92	£3.23	£64.69	AM Southern Electric	Feb 09 - Jun 09 - Fryer field usage
4121			£137.99	£6.56	£131.43		
4122	13695		£396.75	£51.75	£345.00	AM SAS Playgrounds	Fryer Field Playground repairs
4123			£60.00	£0.00	£60.00	F&GP Petty Cash	Transfer of funds – Petty cash
4124	13696		£37.40	£4.88	£32.52	F&GP East Dorset District Council	Refuse bags
4125	13698		£759.32	£0.00	£759.32	F&GP HM Revenue and Customs	Tax and NI – June
4126	13699		£671.23	£0.00	£671.23	F&GP Dorset County Council	Pension – June
4192	13705		£80.12	£0.00	£80.12	F&GP Mr M Harris	Gatekeeper final payment
<b>Total</b>			<b>£5,652.41</b>	<b>£370.92</b>	<b>£5,281.49</b>		

### Direct Debit Payments for June

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
DD Jun	13651		£433.11	£56.49	£376.62	AM C & O Tractors Ltd	Tractor Finance - Payment No 6
DD Jun	13672	02/06/09	£93.11	£12.14	£80.97	F&GP British Telecommunications PLC	Internet services
DD Jun	13697	29/06/09	£74.68	£3.56	£71.12	F&GP EON	Electricity Charges – Parish Office
<b>Total</b>			<b>£600.90</b>	<b>£72.19</b>	<b>£528.71</b>		

## Charge Card Payments for June

<b>Cheque number</b>	<b>Tn. no</b>	<b>Paid date</b>	<b>Gross</b>	<b>Vat</b>	<b>Net Cttee</b>	<b>Supplier</b>	<b>Details</b>
CC June	13684		£88.91	£11.60	£77.31 AM	Crime Prevention Products	Security cameras
<b>Total</b>			<b>£88.91</b>	<b>£11.60</b>	<b>£77.31</b>		

June Staff Salaries £2897.23 (cheque no's 4127, 4128, 4129, 4130, 4191)  
May Petty cash Expenditure £57.63