

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 25th March 2010 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr. P. Holden - Chairman		
Cllr. J. Bartley	Cllr Ms S Edwards	Cllr. Mrs C. Holmes
Cllr Mrs A Peskett	Cllr. J M Price	Cllr Mrs J Ware
Cllr Mrs P Yeo		

OTHERS PRESENT: Ms J Weedon (Clerk)
County Councillor Mr P. Finney
District Councillor Mr A Clarke
Mrs A Pogson

APOLOGIES: Cllr Miss J Church Cllr R Long Cllr Ms S Zyga

Absent without apologies: Cllr Mrs M Hall

09/376 TO RECEIVE DECLARATIONS OF INTERESTS

Cllr Price in agenda item 5c, environment committee minutes relating to the Memorial Hall.

Cllr Bartley declared a personal and prejudicial interest in agenda item 5c, environment committee minutes relating to the Memorial Hall.

09/377 QUESTIONS FROM MEMBERS OF THE PUBLIC

Mrs Ann Pogson, Chairman of the Memorial Hall Council asked why the Parish Council was unable to pay an annual fee for parking on hall land. The charge being levied by the Hall is for users of the MUGA parking on the hall car park. This was fully explained to Mrs Pogson when the item was discussed during the adoption of the environment minutes.

09/378 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25th FEBRUARY 2010

Having been circulated, the minutes on pages 641 - 645 were agreed, adopted and signed as a true and correct record.

09/379 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a. **The Report of the Planning Consultative Committee** held on the 4th March 2010 pages 646 - 649 as circulated, were confirmed, adopted and signed.

b. **The Report of the Finance and GP committee** held on the 11th March 2010 pages 650 - 654 as circulated, were confirmed, adopted and signed with the following addition to Minute no 09/362, the words 'legally required' to be added after 'a member of staff was'.

Minute No 09/362 – It was **RESOLVED that a £10 fee be payable to the Parish Clerk or Assistant Clerk on each occasion that the verification visit at the cemetery takes place for a burial. This additional £10 cost be added to the burial fee.**

Voting – 7 for, 1 Against

c. **The Report of the Environment committee** held on the 18th March 2010 pages 655 - 657 as circulated, were confirmed, adopted and signed.

Minute no 09/370 – Cllr Price declared a personal interest, he remained in the room but took no part in the debate or vote.

Cllr Bartley declared a personal and prejudicial interest, he was given an opportunity to explain the Memorial Hall situation he then left the room and took no further part in the discussion or vote.

Members discussed the recommendation and Mrs Ann Pogson was given the opportunity to speak on the matter. It was noted that the Memorial Hall wished to make a charge for the use of the car park and not for its upkeep. It was reiterated that the Parish Council does not have any statutory powers to pay the Memorial Hall an annual charge without a formal legal agreement stating that users of the Parish Council facilities can use the car park and a financial contribution will be payable for this use. It was further noted that from a legal perspective, it is the general public who use the car park and not the Parish Council. However, the Parish Council recognises that users of Parish Council facilities do have an impact on the Memorial Hall car park and the Parish Council is willing to make an annual grant in recognition of this. Cllr Finney will be raising the matter of the Memorial Hall car park with Dorset County Council. After further discussion it was

RESOLVED that the Memorial Hall applies to the Parish Council for grant aid annually, with the amount being determined year on year, in recognition of the impact that users of Parish Council facilities have on the car park.

Voting: Unanimous

09/380 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT

Cllr Mr Peter Finney reported on school inspections, youth offending team, children's social care and children in council care. A copy of the report is available in the Parish Office.

09/381 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS

Cllr A Clarke: submitted a written report on the land at the Bytheway, Colehill, Sure Start Nursery and a new corporate plan. A copy of the report is available in the Parish Office

09/382 TO RECEIVE THE CHAIRMAN'S REPORT

Cllr Holden had nothing to report

09/383 TO RECEIVE PARISH CLERKS REPORT

- a) **Play Equipment minute no 09/335b refers** – the equipment was installed on the 17th March
- b) **Christmas Lights minutes no 09/335 b refers** – New lights have now been received.
- c) **Councillor Drop in sessions** are due to commence on the 10th April. Please ensure you have checked your availability with the rota. Any changes to dates please inform the Clerk.
- d) **Reports from the committee chairman** are required for the Annual Public meeting. Members requested that Heather Tidball and Heather Teasdale be contacted and asked to give a talk at the meeting.

09/384 TO APPROVE ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved, as attached cheque list dated 25.03.10 on pages 661 of the minutes.

09/385 DAPTC NEW SYSTEM FOR CALCULATING FEES

After a brief discussion it was

RESOLVED that the Parish Council supports the potential new system for calculating DAPTC fees.

Voting: Unanimous

09/386 PAVILION BROADBAND

After discussion it was

RESOLVED that a phone line and broadband be installed in the Pavilion. The phone line contract will be 5 years and the installation free of charge. The broadband to be unlimited usage with Wi-Fi hotspot capabilities.

Voting: Unanimous

Members requested that the phone socket in the pavilion be secured so it cannot be used by pavilion users and also the security access in relation to the general public using the Wi-Fi capabilities investigated.

09/387 BUSINESS WORKING PARTY

Members having previously had sight of the Business Plan document noted its contents and actions. A letter from Cllr Church was read out with her comments on the document. It was

RESOLVED that a Working Party be formed to investigate the relocation of the Parish office and report back to the full Council with its findings as soon as possible. The working party members to be Cllr Bartley, Price, Ware and Yeo.

It was further noted that public consultation regarding the large expenditure that relocating the Parish office might entail was important.

Voting - Unanimous

09/388 MEMBERS QUESTIONS

None

09/389 TO RECEIVE CORRESPONDENCE

- a) Memorial Hall Council minutes from the 8th March 2010
- b) Dorset County Council – letter regarding changes to the Parish Maintenance units service.
- c) Information from Cllr Shân Edwards regarding grants that are currently available.

09/390 TO RECEIVE INFORMATION FROM MEMBERS

- a) **Cllr Mrs Peskett:** Informed members that PCSO Ben King has been accepted into the police force to train as a constable and will be leaving the community policing team in June to take up his new post.
- b) **Cllr Holmes:** reported that both schools wish to participate in the children’s design a Christmas decoration competition.
- c) **Cllr Bartley;** reported that the Memorial Hall AGM is being held on the 12th April.

09/391 ITEMS FOR FUTURE AGENDAS

Report from the Parish Office working party
West Moors Parish Council a social history

The Chairman declared the meeting closed at 9.12pm

SIGNED DATE
Chairman

West Moors Parish Council

Cheques signed between meetings

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
4374		transfer	£60.00	£0.00	£60.00	Petty Cash	Transfer of funds
Total			£60.00	£0.00	£60.00		

Cheque list dated 25.03.10

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
4381	13972		£35.00	£0.00	£35.00	DAPTC	Fees for Burial Seminar
4382	13973		£634.50	£94.50	£540.00	Blachere Illuminations	Purchase of 8 refurbished xmas lights
4383	13974		£18.00	£0.00	£18.00	DAPTC	Standing Orders for local councils
4385	13976		£271.71	£12.94	£258.77	Southern Electric	Electricity for Fryers Field - Floodlights
4385	13977		£188.52	£8.98	£179.54	Southern Electric	Pavilion electricity
4385			£460.23	£21.92	£438.31		
4386	13978		£47.00	£7.00	£40.00	SAS Playgrounds	Playground inspections
4387	13979		£45.00	£0.00	£45.00	DAPTC	Fee for Planning Seminar
4388	13980		£100.00	£0.00	£100.00	New Forest North CAB	Grant for 2009-2010 running costs
4389	13981		£668.63	£99.58	£569.05	M D Guy	Servicing and repair of floodlights in MUGA
4390	13983		£743.47	£0.00	£743.47	HM Revenue & Customs	Tax and NI - March
4391	13984		£677.92	£0.00	£677.92	Dorset County Council	Pension payment - March
4392	13991		£235.00	£0.00	£235.00	Ealey Mrs N.	Oakhurst Gatekeeper half yearly payment
4393	13992		£129.25	£19.25	£110.00	ECO Composting Ltd.	Weed matting for cemetery cremated remains area
4394	13994		£146.20	£21.78	£124.42	East Dorset District Council	Purchase of refuse sacks
4395	13995		£114.37	£17.04	£97.33	SITA	Refuse collection for cemetery up to 31.03.10
Total			£4,054.57	£281.07	£3,773.50		

Direct Debit Payments for March

Cheque number	Tn. no date	Paid	Gross	Vat	Net Cttee	Supplier	Details
DD MARCH	13360		£442.53	£65.91	£376.62	AM C & O Tractors Ltd	Tractor Finance - Payment No 15
Total			£442.53	£65.91	£376.62		

February Petty cash expenditure £42.10
March Staff Salaries £2957.12 (cheque no's 4375 – 4380, includes Fryer Field gatekeeper)