

## WEST MOORS PARISH COUNCIL

**MINUTES** of the **ANNUAL PARISH COUNCIL MEETING** held on Thursday 27<sup>th</sup> May 2010 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr. J. Bartley	Cllr Miss J Church	Cllr Ms S Edwards
Cllr. Mrs C. Holmes	Cllr. P. Holden	Cllr R Long
Cllr Mrs A Peskett	Cllr. J M Price	Cllr Mrs P Yeo

**OTHERS PRESENT:** Ms J Weedon (Clerk)  
 County Councillor Mr P. Finney  
 District Councillor Mr A Clarke  
 Cllr M Dyer – Chairman East Dorset District Council

**APOLOGIES:** Cllr Mrs J Ware Cllr Ms S Zyga

**Absent without apologies:** Cllr Mrs M Hall

**10/001 QUESTIONS FROM MEMBERS OF THE PUBLIC**

None

**10/002 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE YEAR MAY 2010 TO MAY 2011**

Cllr Holden was proposed and seconded and duly elected Chairman to the Council  
 Voting: Unanimous

**10/003 TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**

Cllr P Holden signed the Declaration of Acceptance of Office as Chairman to the Council and the Clerk received it.

**10/004 TO ELECT A VICE CHAIRMAN OF THE COUNCIL**

Cllr's Price, Holmes and Edwards were nominated as Vice Chairman.

Cllr Price withdrew.

Cllr Mrs C Holmes was proposed and seconded

Cllr Ms S Edwards was proposed and seconded

After a vote Cllr Ms S Edwards was duly elected Vice Chairman to the Council

Voting: 4 for Cllr Mrs C Holmes, 5 for Cllr Ms S Edwards

**10/005 TO RECEIVE DECLARATIONS OF INTERESTS**

None

**10/006 TO CO-OPT MEMBERS TO THE PARISH COUNCIL**

Members having previously interviewed 3 prospective candidates before the meeting for the vacant positions on the Parish Council it was

**a) RESOLVED that Mr Brian Bailey be co-opted to the Parish Council**

Voting: 8 for, 1 against

**b) RESOLVED that Mrs Susan Reynolds be co-opted to the Parish Council**

Voting: Unanimous

**c) RESOLVED that Mr Mike Holloway be co-opted to the Parish Council**

Voting: Unanimous

**10/007 TO APPOINT STANDING COMMITTEES**

It was **RESOLVED** that the committees be appointed as follows:

	<b>Finance and GP</b>	<b>Environment</b>	<b>Planning Consultative</b>
1	Cllr J Bartley	Cllr J Bartley	Cllr Ms J Church
2	Cllr P Holden	Cllr Miss J Church	Cllr Ms S Edwards
3	Cllr Mrs C Holmes	Cllr Ms S Edwards	Cllr R Long
4	Cllr Mrs A Peskett	Cllr P Holden	Cllr Mrs A Peskett
5	Cllr J Price	Cllr Mrs C Holmes	Cllr Mrs J Ware
6	Cllr Mrs P Yeo	Cllr R Long	Cllr Mrs P Yeo
7	Cllr Mrs S Reynolds	Cllr J Price	Cllr Ms S Zyga
8	Cllr B Bailey	Cllr Mrs J Ware	Cllr Mrs S Reynolds
9	Cllr M Holloway	Cllr Ms S Zyga	Cllr B Bailey
10	Cllr Mrs M Hall	Cllr Mrs M Hall	Cllr M Holloway
11			
12			

**10/008 TO APPOINT REPRESENTATIVES OF THE COUNCIL TO OUTSIDE BODIES**

It was **RESOLVED** that representatives be appointed as follows:

<b>Position</b>	<b>No. of reps required</b>	
Archivist	1	Cllr J Bartley
Civil Emergency List Member	2	Cllr Ms S Zyga, Cllr J Price
Community Resilience Member	2	Cllr J Price
DAPTC: Larger Town and Parish Committee	2	Cllr J Bartley, Cllr Mrs P Yeo
Area Committee	2	Cllr J Bartley, Cllr Mrs P Yeo
Footpath Liaison Officer	1	Cllr Holden
Memorial Hall Council Rep	1	Cllr Miss J Church
Oakhurst First School Governor	1	Cllr Mrs C Holmes
	1	
Tree Preservation Officer	1	Cllr Miss S Edwards
Youth Club Liaison Rep	1	Cllr P Holden
PACT Panel Rep	1	Cllr R Long
Local Action Group Liaison	3	Cllr's Holmes and Yeo
Allotment Association Rep	1	Cllr Miss S Edwards
Publicity Officer	1	Cllr Mrs A Peskett
Transport TAG	1	Cllr Ware
Homewatch representative	1	Cllr R Long

It was suggested that a report from each representative be given at the Annual Parish Council meeting.

**10/009 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25<sup>th</sup> MARCH 2010**

Having been circulated, the minutes on pages 658 - 662 were agreed, adopted and signed as a true and correct record.

**10/010 TO APPROVE AND SIGN MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING'S HELD ON 29<sup>th</sup> APRIL 2010 and 20<sup>th</sup> MAY 2010**

Having been circulated, the minutes on page 683 and 689 were agreed, adopted and signed as a true and correct record.

**10/011 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

a) **The Report of the Planning Consultative committee** held on the 1<sup>st</sup> April 2010 pages 663 - 666 as circulated, was confirmed, adopted and signed.

- b) **The Report of the Environment Committee** held on the 8<sup>th</sup> April 2010 pages 667 - 668 as circulated, was confirmed, adopted and signed.
- c) **The Report of the Finance and General Purpose Committee** held on the 15<sup>th</sup> April 2010 pages 669 - 675 as circulated, was confirmed, adopted and signed.  
**Minute no 09/412, It was RESOLVED that Meeting Schedule B attached on page 675 of the minutes be approved. The nature of the changes to the meeting schedule require that the efficiency of the changes be reviewed at the Full Council meeting on the 22<sup>nd</sup> July.**  
 Voting: 8 for, 1 against
- d) **The Report of the Planning Consultative Committee** held on the 29<sup>th</sup> April 2010 pages 681 - 682 as circulated, was confirmed, adopted and signed.
- e) **The Report of the Environment committee** held on the 6<sup>th</sup> May 2010 page 684. This meeting did not have a quorum.
- f) **The Report of the Finance and General Purpose Committee** held on the 13<sup>th</sup> May 2010 pages 685 - 688 as circulated, was confirmed, adopted and signed.

**10/012 TO CONFIRM THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON THE 22<sup>nd</sup> April 2010**

It was confirmed that the Annual Parish meeting minutes were a true and correct record of the meeting. The minutes were signed by the Chairman of the Parish Council. Members were informed that the public would be made aware on the agenda for next years Annual Parish meeting when the minutes of the meeting would be approved.

**10/013 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT**

Cllr Mr Peter Finney reported on the Dorset Olympic board, children's services and social care. A copy of the report is available in the Parish Office. He further reported on the no excuse campaign. Members discussed issues relating to why motorcycle riders are more at risk on the roads. The roads and Rights of Way team will be writing to all Town and Parishes to invite them to help produce a local walking map for young people. Info available at [www.wheresyourheadat.co.uk](http://www.wheresyourheadat.co.uk)  
 Cllr Finney then answered questions regarding the resurfacing of Pinehurst Road and the provision of allotments in the village,

**10/014 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS**

Cllr Clarke's written report contained information on Waitrose in Wimborne, Policy and Resources committee. A copy of the full report is held in the Parish office. Cllr Clarke then reported on joint working with Christchurch and North Dorset Councils and the merging of services. Cllr Clarke then answered questions on allotments.

**10/015 TO RECEIVE PARISH CLERKS REPORT**

- a) Councillor Drop in sessions have started and the rota has been distributed to all members. Please ensure you check the dates. Please note there is a vacant date on the 19<sup>th</sup> June that requires filling.
- b) Pavilion Broadband minute no 09/386 refers – This has not yet been ordered. In order to save money the order will be placed when we have a confirmed date for the start of electronic planning application delivery.
- c) Plantation – The forestry commission will be starting work in West Moors on Wednesday 26<sup>th</sup> May felling trees. The work is in line with the Forest Design Plan.

- d) A grant has been received for the lottery for new play equipment at Fryer Field. Work will commence soon.
- e) Mrs Pauline Holloway will be away from work until at least July.
- f) Please ensure that your Member Register of Interest Forms are up to date. Copies of your interest forms are held in the Parish Office.

**10/016 TO APPROVE ANNUAL DAPTC MEMBERSHIP**

It was proposed, seconded and

**RESOLVED that the Annual Membership to the DAPTC be renewed at £924.36**

Voting: Unanimous

**10/017 ANNUAL ACCOUNTS FOR 2009/10**

Members reviewed the balance sheet for 2009/10 and it was

**RESOLVED that the accounts for 2009/10 be approved.**

Voting: Unanimous

**10/018 ANNUAL RETURN AND ANNUAL GOVERNANCE STATEMENT**

Members reviewed the annual return and the annual governance statement.

**It was RESOLVED that the Annual Return and the Annual Governance Statement for 2009/10 be approved and signed by the Chairman. A copy of the Annual Return is attached on page 695 of the minutes.**

Voting: Unanimous

**10/019 MEMBERS QUESTIONS**

No questions were submitted

**10/020 TO RECEIVE CORRESPONDENCE**

- a) Memorial Hall Council AGM minutes from the 12<sup>th</sup> April 2010
- b) Memorial Hall Council minutes from the 10<sup>th</sup> May 2010 – these minutes contain an agreed item that the Memorial Hall will submit a grant application to the Parish Council for £1000 in this financial year for the car park.
- c) Dorset Local Access Forum Annual Report
- d) St Johns Ambulance – letter advising of door to door fundraising for St Johns Ambulance in the East Dorset Area.
- e) East Dorset District Council – Operational Response to Flooding
- f) Community News – Spring 2010
- g) DAPTC – Spring Newsletter - already distributed to members
- h) DAPTC – AGM Circular – already distributed to members
- i) DAPTC – Chief Executive Circular 05/10 - already distributed to members

**10/021 INFORMATION FROM MEMBERS**

- a) Cllr Mrs P Yeo reported that she had attended a meeting of the Memorial Hall Council.
- b) Cllr Mrs C Holmes reported on her commitments as a school governor for Oakhurst Community First School.
- c) Cllr Peskett informed members of a Give and Take Day on the 5<sup>th</sup> June at the Memorial Hall.
- d) Cllr Long informed members of the Homewatch AGM on the 15<sup>th</sup> June.
- e) Cllr Edwards informed members that she attended an event for St Mary's Church.

**10/022 EXCLUDE PRESS AND PUBLIC**

**RESOLVED:-** that because of the confidential nature of the business to be transacted, it was likely that if Members of the Public were present during discussion, there would be disclosure to them of exempt information and they therefore be excluded from the Meeting in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960

**10/023 APPROVE CONFIDENTIAL MINUTES**

- a) Having been circulated, the minutes of the Extraordinary meeting of the Parish Council held on the 29<sup>th</sup> April 2010 on pages 14 – 17 of the confidential minute file were agreed, adopted and signed as a true and correct record.
- b) Having been circulated, the minutes of the Extraordinary meeting of the Parish Council held on the 20<sup>th</sup> May 2010 on pages 18 – 25 of the confidential minute file were agreed, adopted and signed as a true and correct record.

The Chairman declared the meeting closed at 9.10 pm

SIGNED ..... DATE .....  
Chairman