

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 22nd January 2009 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr. A. Clarke - Chairman		
Cllr. J. Bartley	Cllr. J. Church	Cllr. P. Gausson
Cllr Mrs M Hall	Cllr. P. Holden	Cllr. Mrs C. Holmes
Cllr. J M Price	Cllr. M. Shine	Cllr. R. Watson
Cllr. B. Wye	Cllr. Ms S. Zyga	

OTHERS PRESENT: Ms J Weedon (Clerk)
2 members of the public – Mr and Mrs Marlborough

APOLOGIES: Cllr. S. Walker Cllr. K. Warren Cllr. J. Young

Before the meeting started Mr Richard Henshaw from East Dorset District Council gave a presentation to Councillors on Section 106 agreements and the Community Infrastructure levy. After the presentation he answered questions from those present.

08/414 TO RECEIVE DECLARATIONS OF INTERESTS

None

08/415 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

08/416 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18th DECEMBER 2008

Having been circulated, the minutes on pages 424 - 435 were agreed, adopted and signed as a true and correct record with the following amendments:

Minute no 08/394 to read 'RESOLVED that the remainder of the Daphne Harrison fund (£6,700) be used towards the purchase of a new tractor from C & O Tractors costing £11,000. £2,700 towards payment in 2008/09, £2,000 towards payment in 2009/10 and £2,000 towards payment in 2010/11, with the remainder of the funds to be included in the budget.'

Minute no 08/395: a colon inserted after the word fencing and the words 'go to' inserted after the word 'to' and before 'allotments'.

Minute page 428, Budget Summary: '0.0238 pence per week' be amended to '2.38 pence per week'

Matter Arising: It was noted that when minuting public questions variations occur from council to council and there is no standard procedure.

08/417 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a) **The Report of the Amenities Committee** held on the 8th January 2009 pages 436 - 437 as circulated, was confirmed, adopted and signed.

Minute no 08/401 – It was RESOLVED that the youth shelter be sited near the youth centre with the opening orientated in an easterly direction. The exact location to be confirmed after a meeting with EDDC officials and reported to a future meeting.

Matter arising, minute no 08/405 – It was noted that the Allotment meeting being held on the 27th January is being organised by the allotment working party and should members of the public wish to form an Allotment Holders Association then a constitution and terms of reference will be drawn up and sent to Council for approval.

b) **The Report of the Planning Consultative Committee** held on the 15th January 2009 page 438 - 441 as circulated, was confirmed, adopted and signed.

08/418 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT

Cllr Gausson gave a report on DCC spending with bus companies, Dorset Direct and meetings to inform members about the current financial position at DCC. The full written report is available in the Parish office.

08/419 TO RECEIVE THE CHAIRMAN'S REPORT

The Chairman thanked the Vice Chairman for attending the Verwood Mayors Christmas function in his absence.

08/420 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS

a) Cllr Clarke's written report contained information on the Chief Executive at EDDC retiring, cutting back of expenditure and audit commission results

b) Cllr Holden written report contained information on the retirement of the Chief executive at EDDC, concessionary bus fares and equality standard.

The full written reports are available in the parish office. It was suggested that the EDDC councillors prepare a joint report or alternate their reports each month, these comments were noted.

Members had a discussion on the appointment of a new Chief Executive at EDDC and the salary range approved by EDDC for this position.

08/421 TO RECEIVE PARISH CLERKS REPORT

a) **Tractor minute no 08/394 refers** – Delivery of the tractor took place on the 16th January. Insurance at a cost of £239.09 has been put in place. This is comprehensive insurance allowing the vehicle to be driven on the road.

b) The clerk report that one heater in the Parish office has broken and a contractor has been instructed to replace it.

08/422 TO APPROVE ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved, as attached cheque list dated 22.01.09 on page 445 of the minutes.

08/423 TO APPOINT A COMMUNITY RESILIENCE OFFICER

After a brief discussion it was

RESOLVED that **Cllr Zyga be appointed the Community Resilience officer and Cllr Warren be asked to also consider this as a joint position.**

08/424 TO APPROVE PAYROLL CONTRACT

EDDC currently process the payroll for the parish council. They will be withdrawing this free service in April. After a discussion it was

RESOLVED that **Harrison's Accountancy be appointed to carry out payroll processing for the Parish Council at £475 for the year 2009/10 unless EDDC are able to offer the service for the same cost or less.**

It was noted that this cost is not budgeted for in the 2009/10 budget figures but it was agreed that no change to the previously agreed precept be made.

08/425 TO APPROVE MUGA ADDITIONAL COST

Members were informed that the cost for the tarmac portion of the project (Fletchamore) had increased by £594. Within this figure, Fletchamoore had offered to carry out sweeping of the dead moss which would have cost £200 from another contractor. The chairman informed members that with the additional cost the project still fell within the projected budget. After a discussion it was

RESOLVED that **the Council agree to the additional cost of £594 for the MUGA regeneration.**

Voting: 1 against, 2 abstentions and 8 for.

08/426 TO CONSIDER DOG CONTROL ORDERS.

EDDC are proposing to make dog control orders under section 55 of the Clean Neighbourhood and Environment Act 2005 and are seeking the councils views on any land on which the council feels orders should be made. After discussion it was

RESOLVED that East Dorset District Council be asked to include a dog exclusion order for the whole of Fryer field including the leased area containing the MUGA and skatepark when making the dog control order.

08/427 CONSULTATION 'COMMUNITIES IN CONTROL: REAL PEOPLE, REAL POWER

Members having viewed the consultation document

RESOLVED that Cllr Clarke complete the consultation and note any other councillors comments.

08/428 MEMBERS QUESTIONS

In accordance with Standing Order 24, questions by Members, the following question was submitted by Cllr J Bartley which was answered by Cllr A Clarke.

Cllr Bartley

Should Councillors be given the same rights as members of the public and have an opportunity to ask questions at meeting?

Cllr A Clarke -Chairman

Provision is made for members of the public to lodge questions or make presentations at Council. They are entitled to do so without notice, although if no notice is given, the council may require time to check information required before a full answer is given. In any case, an instant answer is not an obligation.

Councillors may make presentations and lodge questions at any time during their meetings in debates on agenda items. Their submission of questions to the chairman or the clerk outside this context is covered by rule 24 in Standing Orders where 8 days notice is required. This is to enable the appropriate information to be gathered for a response at the meeting. This is standard procedure for councils.

Councillors have asked that the nature of public question time be considered by the Finance and General Purpose Committee. The matter of councillor's questions can be considered at the same time if Cllr Bartley, who is a member of that committee, or any other member present wishes to raise it in the discussions

08/429 TO RECEIVE CORRESPONDENCE

- a) Local Action Group minutes from the 11th December 2008 and the 15th January 2009. Copy held in parish office.
- b) Memorial Hall minutes from the 12th January 2009. Copy held in parish office.
- c) Local Health and Social Care December Newsletter. Copy held in parish office.
- d) DAPTC Chief Executive Newsletter 01/09, circulated to all members.
- e) Parish and Town Spatial Planning Event, circulated to all members.

08/430 TO RECEIVE INFORMATION FROM MEMBERS

- a) Cllr Holmes reported on the DAPTC Eastern area meeting, where Mr Neil Farmer gave a presentation on Community initiatives and partnership sharing.
- b) Cllr Wye reported on the DAPTC Eastern area meeting regarding the power of wellbeing.
- c) Cllr Bartley reported that the Local Action Group were undertaking a litter pick in the village.
- d) Cllr Price reminded members that he is currently administering the community pages on the website and asked for information for the village diary.

The Chairman declared the meeting closed at 9.06 pm

SIGNED DATE
Chairman

West Moors Parish Council

Cheque list dated 22.01.09

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
4039	13473		£287.50	£37.50	£250.00 AM	John Pierson (Specialist Maintenance) Ltd	Works carried out to improve drainage at Fryers Field
4040	13474		£95.25	£12.42	£82.83 AM	Travis Perkins Trading Co. Ltd	Fence panels replacement for fire damaged panels
4041	13475		£66.84	£8.73	£58.11 F&GP	The Roman Group	Office stationery (Paper, envelopes, calculator)
4042	13480		£21.25	£0.00	£21.25 H&E	Service Wise	Dog bin contract
4043	cheque cancelled						
4044	13482		£45.00	£0.00	£45.00 F&GP	Institute of Groundsmanship	Subscription fee for Hugo White
4045	Cheque cancelled						
4046			£60.00	£0.00	£60.00		Petty cash Transfer - funds required
4047	13484		£356.00	£0.00	£356.00 AM	A R Carpentry	Supply and fit new notice board in cemetery
4048	13485		£1,077.63	£140.56	£937.07 H&E	Southern Electric Contracting	Install & Remove Xmas Lights
4049	13486		£239.09	£0.00	£239.09 F&GP	Came & Company	Insurance for new tractor
4050	13488		£385.82	£50.33	£335.49 AM	Sherriff Amenity Services	Pitch maintenance
4051	13489		£55.83	£3.76	£52.07 AM	Travis Perkins Trading Co. Ltd	Safety equipment
4052	13490		£156.66	£0.00	£156.66 AM	Williams Mrs E.	Final payment fee for gate keeper
4053	cheque cancelled						
4054	13491		£592.97	£0.00	£592.97 F&GP	HM Revenue & Customs	Tax and NI - January
4055	13492		£621.04	£0.00	£621.04 F&GP	Dorset County Council	Pension – January
4061	13499		£146.20	£19.07	£127.13 F&GP	EDDC	Refuse bags
4062	cheque cancelled						
4063	cheque cancelled						
4064	13500		£3202.01	£771.70	£2430.31 AM	C & O Tractors	Deposit and initial payment for Tractor
Total			£7,409.09	£1,044.07	£6,365.02		

Direct debit payments

Direct Debit	13501		£179.30	£23.38	£155.92 F&GP	British Telecommunications	Phone bill for parish office
Direct Debit	13481		£346.54	£16.50	£330.04 F&GP	Eon PLC	Electricity bill for parish office Sept 08 -Jan 09
Total			£525.84	£39.88	£485.96		

January Charge card expenditure paid by direct debit

CC - Jan	13487		£27.00	£3.52	£23.48 AM	Tool Station	Measuring Wheel
CC - Jan	13498		£28.00	£0.00	£28.00 F&GP	Lloyds TSB	Annual Charge card fee
Total			£55.00	£3.52	£51.48		

January Staff Salaries £2637.30 cheque no's 4056, 4057, 4058, 4059, 4060
 December petty cash expenditure £42.04