

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 26th February 2009 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr. A. Clarke - Chairman		
Cllr. J. Bartley	Cllr. J. Church	Cllr. P. Holden
Cllr. Mrs C. Holmes	Cllr. J M Price	Cllr. M. Shine
Cllr. R. Watson	Cllr. B. Wye	Cllr. Ms S. Zyga

OTHERS PRESENT: Ms J Weedon (Clerk)
17 members of the public
Brigadier Ian Abbot
Sergeant Mark Hughes and PCSO Ben King

APOLOGIES:

Cllr Mrs M Hall	Cllr. P. Gaussen	Cllr. S. Walker
Cllr. K. Warren	Cllr. J. Young	

08/471 TO RECEIVE DECLARATIONS OF INTERESTS
None

08/472 PRESENTATION FROM BRIGADIER ABBOT

Brigadier Ian Abbot from the Defence Fuels Group in West Moors attended the meeting to explain events that lead to the alarm sounding at the Defence Fuels base on Thursday 5th February 2009. A minor fire in a central heating system caused the alarm to sound. The fire was extinguished swiftly by the fire brigade. Members asked questions regarding what residents should do when the alarm sounds and how to know if the incident is over. It was suggested that a different alarm sound should be given as an all clear signal. Brigadier Abbot informed members that in a major emergency the passage of information is through the police.

Brigadier Abbot agreed to inform the parish office of any incidents in the future and to re-examine the letter sent out to all local residents regarding what they should do if they hear the alarm sound.

08/473 INTRODUCTION FROM SERGEANT MARK HUGHES

Sgt Mark Hughes introduced himself as the Safer Neighbourhood Sergeant for West Moors. He spoke briefly about the PACT Panel and explained that PCSO Ben King and PC Nigel Richards are the only resource available to cover West Moors, St Leonards and St Ives from the safer neighbourhood team.

After concerns raised regarding the incident at the Fuel Depot he assured members that Dorset Police practise civil emergency issues regularly.

In answer to a question Sgt Hughes informed members that there is no special constable for West Moors but Dorset police are always looking for volunteers.

08/474 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

08/475 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 22ND JANUARY 2009

Having been circulated, the minutes on pages 442 - 445 were agreed, adopted and signed as a true and correct record.

08/476 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a) The Report of the Finance and General Purpose committee held on the 29th January 2009 pages 446 – 457 as circulated, was confirmed, adopted and signed.

- i. Minute no 08/435, it was **RESOLVED** that the **Chairman or Vice Chairman of the Council constitutes a committee of 3 members to sit on the**

grievance committee. The 3 members will be selected at random from a list of willing Councillors, who have no connection to the grievance concerned. An Appeal committee, should it be required, to be constituted in the same manner, excluding those councillors already sitting on the grievance committee.

- ii. Minute no 08/436, it was **RESOLVED** that **Standing Order No 69** reads as follows:

At all meetings of the Council the Chairman may at his discretion and at a convenient time in the transaction of business, adjourn the meeting so as to allow any members of the public to address the meeting in relation to the business to be transacted at that meeting. Any member of the public addressing the meeting may speak for a limited time of 3 minutes, except by the consent of the Council.

- a) **All public remarks not relating to an agenda item shall be made in the public participation period at the start of the meeting.**
- b) **All public remarks relating to an agenda item shall, if the Chairman so allows, be made immediately after the Chairman calls the item, before Members have started to debate it.**
- c) **Members of the public may not participate in Councillors debate.**
- d) **A member of the public may not speak more than once on the same subject at the same meeting, unless the Chairman of the meeting invites him/her to clarify his/her remarks.**
- e) **The Chairman of the meeting may rule that any public remarks are not appropriate and will not be accepted; for example if they are defamatory, frivolous or offensive. In such an instance the Chairman may disallow a person from speaking or continuing to speak.**

It was further RESOLVED that Members questions tabled with 8 clear days' notice under Standing Order 24 be a permanent feature of the Council agenda, whether or not such a question has been submitted.

- iii. Minute no 08/437, it was **RESOLVED** that the revised **Terms of Reference for Committees** be adopted to take effect from May 2009. Terms of reference attached on pages 454 - 457 of these minutes.
- iv. Minute no 08/438a-c it was **RESOLVED** that the **Financial Regulation 3.4** be amended to state 'subject to a limit of £1,500'. **Financial Regulation 11.1i** amended to read 'where the value is below £6000 and above £2000 the Clerk or RFO shall strive to obtain 3 estimates.
It was further **RESOLVED** that the Parish Council does not proceed with electronic banking because of the lack of controls available.
It was also **RESOLVED** that the Council would endeavour to pay new gate keeper staff through the Council's payroll and not by honoraria.

- b) **The Report of the Highways and Environment Committee** held on the 5th February 2009 pages 458 – 459 as circulated, was confirmed, adopted and signed.

Matter arising:

Minute no 08/443h, footpath at Arnold Close. It has been ascertained that there are two possible owners of the footpath.

- i. Minute no 08/445, it was **RESOLVED** that various suppliers of festive lighting be contacted for ideas and costings for additional Christmas lighting along Station Road.
- ii. Minute no 08/446 was **RESOLVED** that a Children's Christmas Creative Design A Decoration competition be run in 2009 in association with Blachere Illuminations and Local Schools. Local Traders to be asked for sponsorship towards the manufacture of the winning entry

c) **The Report of the Planning Consultative Committee** held on the 12th February 2009 pages 460 - 461 as circulated, was confirmed, adopted and signed.

d) **The Report of the Amenities Committee** held on the 19th February 2009 pages 462 - 465 as circulated, was confirmed, adopted and signed with the following amendments:
 Minute No 08/459 the resolved item is changed to recommended item
 Minute no 08/460 the resolved item is changed to recommended item
 Minute no 08/462 the resolved item is changed to recommended item
 Minute no 08/463 the resolved item is changed to recommended item

- i. Minute no 08/459, it was **RESOLVED that SAS Playgrounds be given the contract for playground inspections at Fryer Field and Oakhurst Play areas.**
- ii. Minute no 08/460, it was **RESOLVED that subject to a quote from electrical contractor MD Guy for general maintenance of the floodlights being lower than the SEC contract price that the SEC contract is not renewed. The contract for the maintenance of the floodlights to be reviewed in 12 months.**
- iii. Minute no 08/462, it was **RESOLVED that gravel boards be installed around the complete site in order to secure the fencing at the base. Work to be carried out by Parish Council groundsman.**
- iv. Minute no 08/463 was **RESOLVED the scale of charges for the artificial grass surface be implemented as shown below with a review of the charges taking place in 6 months:**

Adults

Between 9am and 4pm (Mon to Fri)	£20 per hour
After 4pm (Mon to Fri)	£25 per hour
Saturday and Sunday (all day)	£25 per hour
Pitch with Floodlights:	
After 4pm weekdays including Sat and Sun	£30 per hour

Juniors

Between 9am and 4pm (Mon to Fri)	£15 per hour
After 4pm (Mon to Fri)	£20 per hour
Saturday and Sunday (all day)	£20 per hour
Pitch with Floodlights:	
After 4pm weekdays including Sat and Sun	£25 per hour

08/477 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT

Cllr Gausson submitted a report on the Dorset County Council tax for 2009/10 being set at 3.5%. Cllr Gausson has also stated that after 12 years as a County Councillor he will not be standing for re-election in June 2009. The full written report is available in the Parish office.

08/478 TO RECEIVE THE CHAIRMAN'S REPORT

The Chairman informed members that the meeting of the Amber group had been postponed, an updated list of the Parish Council's actions on items on the Amber list had been passed to Mr Roger Long and the meeting was due to be rescheduled.

08/479 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS

a) Cllr Clarke's written report contained information on the Council tax for 2009/10 be set at a 4.49% increase, savings being made by the District Council, Dorset Joint waste strategy, Verwood Hub, child protection policy and grants for 6 play areas to be refurbished.

- b) Cllr Holden's written report contained information on the Verwood Hub and the funding that it receives from EDDC and the Council tax increases.
The full written reports are available in the parish office.

08/480 TO RECEIVE PARISH CLERKS REPORT

- a) **Parish office repairs minute no 08/421b refers** – these are now complete.
b) **Community Resilience Officer minute no 08/423 refers** – Cllr Warren has agreed to undertake this role jointly with Cllr Zyga and their names have been passed to the DAPTC.
c) **Payroll Contract minute no 08/424 refers** – EDDC have agreed to continue to process the Parish Council payroll for a fee lower than that quoted by Harrison's Accountancy.
d) **Dog Control Orders minute no 08/426 refers** – The Parish Councils request to make Fryer Field a dog exclusion zone has been sent to EDDC, however after talking to the dog warden about this matter she has concerns that it may not be possible to make the area a dog exclusion zone because the area is not fully enclosed. Awaiting further information.
e) The Memorial Hall Council has written to EDDC to ask them to consider the land currently leased by the Parish Council in the area near the MUGA for additional parking facilities for the proposed Medical Centre.
f) Councillors are reminded that apologies for absence should be given to the Clerk if they are unable to attend a meeting.
g) The Clerk will be attending CiLCA training in March
h) The Clerk read an e-mail from Cllr Warren regarding his attendance at meetings.

08/481 TO APPROVE ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved, as attached cheque list dated 26.02.09 on page 471 - 472 of the minutes.

08/482 MOBILE PHONE BASE STATIONS

The Parish Council was asked to comment on the possibility of two Vodafone mobile phone base stations being installed in West Moors. Members discussed the need for the base stations and the health effects of such equipment. Members were informed that before any base station could be installed the planning process had to be followed. After a considered discussion it was

RESOLVED that a response be sent to the contractor stating that the Parish Council feels that West Moors could support the installation of 2 base stations in appropriate places subject to planning permission.

A member of the public stated that masts could be disguised as trees and this may be an option to consider.

Voting: 5 For, 3 Against and 1 Abstention

Cllr's Holmes, Bartley and Zyga wished it recorded that they voted against the proposal.

08/483 YOUTH SHELTER

Members were informed that since the decision to place the youth shelter adjacent to the Youth Club a letter addressing concerns had been received from the youth club management committee. In order to help address their concerns it was proposed that instead of a permanent youth shelter being purchased, a mobile youth shelter be purchased (members viewed a picture of the proposed shelter) and a review of its impact assessed after a 6 month period. The youth centre management committee have accepted this revised proposal. After a discussion it was

RESOLVED that a mobile youth shelter be purchased (Upton Portable Youth Shelter) and located as per minute no 08/401.

Voting: 6 For and 2 Abstentions

08/484 .GOV E-MAIL ADDRESS

After a brief discussion, members felt that there was no advantage to changing the current e-mail address.

08/485 MEMBERS QUESTIONS

No questions were submitted

08/486 TO RECEIVE CORRESPONDENCE

- a) West Moors Youth and Community Club – letter outlining community events in 2009. West Moors community groups are invited to take part in Olympic game activities during a week of fun commencing 4th July. Letter held in Parish office along with proposed list of events.
- b) DAPTC Chief Executives Circular 02/09 – containing information on the Royal Garden Party, Community Foundation Grants and Young Parish Councillor Network. Copied to all members.
- c) E-mail from a local resident regarding discovering a well in his garden. A member of the public suggested contacting Shaftsbury Estate. Clerk to write to resident with this information.

08/487 TO RECEIVE INFORMATION FROM MEMBERS

- a) Cllr Wye reported on attending a youth TAG.

08/488 EXCLUSION OF PUBLIC AND PRESS

RESOLVED:- that because of the confidential nature of the business to be transacted, it was likely that if Members of the Public were present during discussion, there would be disclosure to them of exempt information and they therefore be excluded from the Meeting in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960

08/489 TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF THE AMENITIES COMMITTEE

Having been circulated, the confidential minutes of the Amenities Committee meeting held on the 19th February 2009 on page 10 of the confidential minute file were, agreed, adopted and signed as a true and correct record.

The Chairman declared the meeting closed at 9.00 pm

SIGNED DATE
Chairman