

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 26th March 2009 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr. A. Clarke - Chairman		
Cllr. J. Church	Cllr. P. Gaussen	Cllr Mrs M Hall
Cllr. P. Holden	Cllr. Mrs C. Holmes	Cllr. J M Price
Cllr. S. Walker	Cllr. R. Watson	Cllr. B. Wye Cllr. J. Young

OTHERS PRESENT: Ms J Weedon (Clerk)

APOLOGIES:

Cllr. J. Bartley	Cllr. M. Shine	Cllr. K. Warren
Cllr. Ms S. Zyga		

08/513 TO RECEIVE DECLARATIONS OF INTERESTS

None

08/514 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

08/515 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 26th FEBRUARY 2009

Having been circulated, the minutes on pages 466 - 472 were agreed, adopted and signed as a true and correct record.

08/516 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a) The Report of the Finance and General Purpose committee held on the 5th March 2009 pages 473 – 478 as circulated, was confirmed, adopted and signed.

- i. Minute no 08/494a, it was **RESOLVED the Management of Memorials Policy and Procedure Document is adopted.**
- ii. Minute no 08/494b, it was **RESOLVED that the memorial inspections be carried out in 2009 but investigations and advice is sought with regard to the Parish Council's insurance position if inspections are not carried out in the future. Advice is sought on the Parish Councils obligations to conduct memorial inspections.**
- iii. Minute no 08/496 it was **RESOLVED that the temporary groundsman position be made permanent with effect from April 2009.**
- iv. Minute no 08/497 it was **RESOLVED that the meeting schedule for 2009/10 attached on page 478 of the minute book be approved.**

b) **The Report of the Planning Consultative Committee** held on the 12th March 2009 pages 479 – 481 as circulated, was confirmed, adopted and signed.

Matter Arising: Members discussed the role of the Parish Council planning consultative committee in light of East Dorset District Council decisions relating to some planning applications.

c) **The Report of the Highways and Environment Committee** held on the 19th March 2009 pages 482 - 483 as circulated, was confirmed, adopted and signed.

08/517 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT

Cllr Gaussen submitted a report on the provision a pedestrian crossing outside the Memorial Hall in Station Road. A copy of the full report is held in the Parish office. Members requested that crossings be discussed at the next meeting of the highways committee.

08/518 TO RECEIVE THE CHAIRMAN'S REPORT

The Chairman informed members that a date had been provisionally booked for the official opening of the MUGA on the 17th April at 11am. He also informed members that the amber group met on the 26th March.

08/519 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS

a) Cllr Clarke's written report contained information on East Dorset District Councils decision to agreement in principle for the parish council to use the land adjacent to footpath five for allotments. The report also contained information on the Strategic Housing Land Availability Assessment. A copy of the full report is held in the Parish office

08/520 TO RECEIVE PARISH CLERKS REPORT

- a) **Army Defence Fuels Group minute no 08/472 refers** - After the presentation last month from Brigadier Abbot the alarm procedure for the fuel depot has been revised. In future the main Depot Alarm Will Not be activated for minor incidents such as that which occurred on the 5th February. It follows therefore that there will be no need to sound an "all clear". The only time, other than Fridays at 12:00 hours that the Alarm is sounded will mean a full scale incident.
- b) **Mobile Phone masts minute no 08/481 refers** – The contractor of these masts has sent in a visual representation of what these would look like, it is available to view in the Parish Office.
- c) **Youth Shelter minute no 08/483 refers** – The youth shelter was installed on the 17th March. Many thanks to Cllr Holden for his efforts in completing this project and gaining funding from various sources. Cllr Holden has asked the Youth Centre to monitor the use of the youth shelter.
- d) **Dog Control Orders minute no 08/426 refers** – A further consultation regarding dog control orders on marked sports pitches has been received and will be discussed at the Amenities committee.
- e) **Pay Award 2008** – After arbitration an additional 0.30% has been awarded to settle the 2008 pay dispute. This brings the pay award to 2.75% for 2008 effective from 1st April 2008. The additional award and back pay will be in staff salaries in April.

08/521 TO APPROVE ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved, as attached cheque list dated 26.03.09 on page 487 - 488 of the minutes.

08/522 GRANTS AND DONATIONS POLICY

Members discussed the provision on grants to organisations outside of the village including the citizens advice bureau. After discussions it was agreed that the Parish Council should continue being prudent with donations to charitable organisations and continue to ensure that any donations given to organisations outside of the village are of a benefit to the residents of West Moors. The number of residents likely to benefit would be clarified if necessary before the grant was considered.

08/523 NEWSLETTER

Members discussed the option of adding the Council newsletter to the West Moors Directory. Members were advised that the WM Directory distribution does not cover the whole village for each edition. This option to be considered in the future. After a discussion it was

RESOLVED that the quotes presented for printing and distribution the Spring 2009 newsletter be accepted.

08/524 MEMBERS QUESTIONS

No questions were submitted

08/525 TO RECEIVE CORRESPONDENCE

- a) West Moors Local Action Group minutes from the 24.02.09
- b) DAPTC Chief Executive Circular 03/09 – containing information on energy certificates, Sustainable Communities Act and Parish Council insurance.
- c) DAPTC Chief Executive circular 04/09 – containing information on Freedom of Information requests, national pay award, GIS licensing agreements
- d) Town and Parish Standard Feb 2009-03-27 East Dorset Community Partnership Annual Conference on the 29th April.

08/526 TO RECEIVE INFORMATION FROM MEMBERS

- a) Cllr Holden reported on attending the Allotment Association holders meeting. Their next meeting is scheduled for the 30th April 2009. He also reported on a Strategic Housing meeting with the Audit Commission
- b) Cllr Gausson informed members of a Waste Forum meeting on the 27th March in Blandford.

The Chairman declared the meeting closed at 8.45 pm

SIGNED DATE
Chairman

West Moors Parish Council

Cheques signed between meetings

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
4154	13519	05/03/09	£109.08	£14.23	£94.85	AM F. Parr Ltd	Cycle Rack for Fryers Field
4155	13558	05/03/09	£65.00	£0.00	£65.00	F&GP Corfe Mullen Parish Council	Cemetery Management Workshop fee
4156	13550	05/03/09	£92.95	£0.00	£92.95	AM Bournemouth & West Hampshire Water	Water charges for Fryer Field Aug 08-Feb 09
4157	13572	17/03/09	£7,590.00	£990.00	£6,600.00	AM Lightmain Company Ltd	Purchase of New Youth Shelter
Total			£7,857.03	£1,004.23	£6,852.80		

Cheque list dated 26.03.09

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details	
4163		26/03/09	£60.00	£0.00	£60.00		Petty cash Transfer - Funds required	
4164	13578		£749.90	£0.00	£749.90	F&GP HM Revenue & Customs	Tax and NI - March	
4165	13579		£621.04	£0.00	£621.04	F&GP Dorset County Council	Pension - March	
4167	13552		£33.32	£4.35	£28.97	AM Travis Perkins Trading Co. Ltd	Screws for gravel boards Fryer Field area	
4167	13570		£18.93	£2.47	£16.46	AM Travis Perkins Trading Co. Ltd	Cement for new boot scraper	
4167			£52.25	£6.82	£45.43			
4168	13556		£33.58	£4.38	£29.20	AM Robert Thorne And Sons	Gravel boards for MUGA	
4169	13557		£146.20	£19.07	£127.13	F&GP East Dorset District Council	Black refuse sacks and green boxes	
4170	13559		£4,548.25	£593.25	£3,955.00	AM Fletchamoore	New footpath to MUGA	
4170	13560		£402.50	£52.50	£350.00	AM Fletchamoore	Re-surface tripping area to skateboard park	
4170			£4,950.75	£645.75	£4,305.00			
4171	13561		£300.00	£0.00	£300.00	F&GP Age Concern - Ferndown & District	Section 137 Grant - 2008/2009	
4172	13569		£60.75	£7.92	£52.83	F&GP XConsumables	Photo copier charges	
4173	13571		£900.00	£0.00	£900.00	H&E Ferndown Town Council	Parish Lengthsman Scheme Dec 08 - March 09	
4174	13574		£460.00	£60.00	£400.00	H&E Forestry Commission	Benches installed in plantation	
4175	13575		£166.28	£7.91	£158.37	AM Southern Electric	Elec. Bill for Fryers Field Dec 08 - Feb 09	
4175	13576		£121.87	£5.80	£116.07	AM Southern Electric	Pavilion electricity bill Dec 08 - Feb 09	
			£288.15	£13.71	£274.44			
4176	13585		£235.00	£0.00	£235.00	AM Ealey Mrs N.	Gatekeeper - Oakhurst Play Area	
4177	13586		£88.33	£0.00	£88.33	AM Harris M	Gatekeeper - Fryer Field	
4178	13553		£22.40	£2.92	£19.48	AM Travis Perkins Trading Co. Ltd	Screws for gravel boards Fryer Field area	4179
13587	£67.74		£8.84	£58.90	AM Southern Electric Contracting		Floodlight Maintenance – March quarter	4180
13588	£87.40		£11.40	£76.00	AM Signworks MUGA Booking Sign			
Total			£9,123.49	£780.81	£8,342.68			

Direct Debit payments

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
DD FEB	13554		£433.11	£56.49	£376.62 AM	CNH Capital	Tractor payment - Feb 09
DD MAR	13555		£433.11	£56.49	£376.62 AM	CNH Capital	Tractor payment - Mar 09
Total			£866.22	£112.98	£753.24		

March Staff Salaries £3162.28 cheques no's 4158 - 4162

February Petty cash expenditure £72.58