

**WEST MOORS PARISH COUNCIL**

**MINUTES** of the **PARISH COUNCIL MEETING** held on Thursday 27<sup>th</sup> November 2008 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr. B. Wye - Vice Chairman		
Cllr. J. Bartley	Cllr. J. Church	Cllr. P. Holden
Cllr. Mrs C. Holmes	Cllr. J M Price	Cllr. M. Shine
Cllr. S. Walker	Cllr. J. Young	

**OTHERS PRESENT:** Ms J Weedon (Clerk)  
Mr Roger Long – member of public

**APOLOGIES:**

Cllr. A. Clarke	Cllr. P. Gaussen	Cllr Mrs M Hall
Cllr. K . Warren	Cllr. R. Watson	Cllr. Ms S. Zyga

Before the meeting started Members received a presentation from Laura Warren, the dog warden for East Dorset District Council on the details of how the dog warden scheme works.

**08/345 TO RECEIVE DECLARATIONS OF INTERESTS**  
None

**08/346 QUESTIONS FROM MEMBERS OF THE PUBLIC**  
The Vice Chairman of the Council answered questions from Mr Roger Long regarding the regeneration of the MUGA.

**08/347 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23<sup>rd</sup> October 2008**  
Having been circulated, the minutes on pages 382 - 386 were agreed, adopted and signed as a true and correct record with the following amendment:  
Minute no 08/300, the wording 'a member' at the start of the first sentence is changed to 'Cllr Bartley'

**08/348 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

- a) **The Report of the Highways and Environment** held on the 6<sup>th</sup> November 2008 pages 387 - 389 as circulated, was confirmed, adopted and signed with the following amendment:  
Minute no 08/316i – The word 'fully' to be deleted from the second sentence.
- b) **The Report of the Planning Consultative Committee** held on the 13<sup>th</sup> November 2008 page 390 - 393 as circulated, was confirmed, adopted and signed.
- c) **The Report of the Amenities Committee** held on the 20<sup>th</sup> November 2008 page 394 - 399 as circulated, was confirmed, adopted and signed with the following amendment:  
Minute no 08/334f – in sentence four the word 'member' to be replaced with 'Cllr Bartley'.

**08/349 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT**  
None

**08/350 TO RECEIVE THE CHAIRMAN'S REPORT**  
None

**08/351 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS**

- a) Cllr Clarke's written report contained information on concessionary bus passes, and taxi tokens. The full report is held in the Parish office

**08/352 TO RECEIVE PARISH CLERKS REPORT**

- a) **Business cards minute no 08/153, 08/305a refers** - Business cards are now available for councillors.
- b) **Credit card Minute no 08/240a, 08/305b refers** – Forms have been completed and returned to the bank.
- c) **MUGA Update minute no 08/251, 08/305c refers** – All the funding is now in place and the funding agreements signed. East Dorset District Council has no objection to the works being carried out, however, the planning department at EDDC is currently looking into whether planning permission is required. Contactors have been contacted and once EDDC have confirmed that we do not require planning permission work can start. Letters have been sent out to various interested parties informing them of the progress of the project.
- d) **Website minute no 08/305e refers** - The Parish Council portion of the Community Website is now fully up to date.
- e) **Plantation Benches minute no 08/307 refers** – Four benches have now been installed in the Plantation and a letter of thanks has been received from a local resident.
- f) **Replacement Street lighting** – SEC will be in West Moors before Christmas designing new street lighting to be installed under PFI project. SEC hope that installation will start early in 2009. A map detailing the locations of the lamps to be replaced is held in the Parish office. Members of the public are informed by SEC when work is due to take place in their vicinity.
- g) **Christmas Opening** – The Parish office will be closed from the 24<sup>th</sup> December 2008 and reopen on Monday 5<sup>th</sup> January 2009. During the Christmas break contingency plans are in place for Funeral Directors wishing to book burials at the cemetery.

**08/353 TO APPROVE ACCOUNTS FOR PAYMENT**

It was

**RESOLVED** that the accounts for payment be approved, as attached cheque list dated 27.11.08 on page 403 - 404 of the minutes.

**08/354 TO APPROVE ANNUAL RETURN**

The External Auditor has now completed the audit for 2007/08 and has signed off the annual return. No matters came to the attention of the auditor. It was

**RESOLVED that the Annual Return for the year ending 31<sup>st</sup> March 2008 is approved and accepted.**

**08/355 TO APPROVE THE APPOINTMENT OF AN INTERNAL AUDITOR**

After a brief discussion it was

**RESOLVED that Mrs Eleanor Greene be appointed the internal auditor.**

**08/356 TO CONSIDER PARTICIPATING IN THE DOG WARDEN SCHEME**

After listening to Laura Warren, East Dorset District Council dog warden, members discussed the Parish Council buying into the dog warden scheme. Discussion over a dog awareness/education day was also considered. After further discussion it was

**RESOLVED that the Parish Council will buy into the Dog Warden scheme for 2 hours per week at £15 per hour for a trial period until the end of the financial year, when the effectiveness of the scheme would be assessed. Funds to continue the scheme should be included in the 2009/10 budget.**

**Voting 6 for and 1 against**

**It was further resolved that the Parish Council would support a Dog Awareness day, Cllr Holden to arrange with EDDC.**

**08/357 TO CONSIDER PURCHASING A NEW TRACTOR**

Members having received a report on the finances relating to the purchase of a new tractor for use at Fryer Field considered various options. Members felt that other options required investigating before a decision could be made. It was

**RESOLVED that a decision to purchase a tractor be postponed until the Parish Council meeting in December when figures on lease hire will be made available.**

**08/358 TO CONSIDER THE REMOVAL OF MOLES FROM FRYER FIELD**

After discussion it was

**RESOLVED that the quote from Town and County Pest Control be approved for the removal of moles from Fryer Field. It was noted that the field will have to be closed to the public for two days during the work.**

Cllr Bartley abstained for the vote.

**08/359 TO APPROVE SECTION 137 GRANT**

After a brief discussion it was

**RESOLVED that a grant of £50 be given the Royal British Legion for the poppy Appeal.**

**08/360 TO RECEIVE CORRESPONDENCE**

- a) Local Action Group minutes 23<sup>rd</sup> October – held in Parish office
- b) Memorial Hall Council Minutes 10<sup>th</sup> November 2008 – held in Parish office
- c) Youth Club Friday night blog – held in Parish office
- d) Dorset Health Scrutiny Committee Service Reviews Report: Inappropriate hospital admissions and discharges and support for older people at home – held in parish office
- e) Dorset Community Action – Village of the Year competition application forms.
- f) Letter from Mrs Vyse stating that she had a fall in Station Road. The letter has been forwarded to EDDC and DCC.

**08/361 TO RECEIVE INFORMATION FROM REPRESENTATIVES**

- a) Cllr Holden reported on a meeting with Southern Electric Contracting regarding the PFI Street Lighting project.
- b) Cllr Bartley informed members that there had been an attempted break in at the Memorial Hall. He also reported that the Memorial Hall Council will be meeting with the developers of the Medical centre on Monday 1<sup>st</sup> December.
- c) Members received a written report from Cllr Holmes on Empowering and Engaging Citizens in our Communities. Full report held in parish office.
- d) Cllr Wye reported on the DAPTC AGM and the Children's and Young peoples TAG meeting.

The Chairman declared the meeting closed at 9.08 pm

SIGNED ..... DATE .....

Chairman

## West Moors Parish Council

### Cheques signed between meetings

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
3987	13407	09/11/08	£90.00	£0.00	£90.00	F&GP Chislett Mr S	Bugler at Remembrance Day Service
3988	13409	01/11/08	£160.00	£0.00	£160.00	DH Well Heeled	Daphne Harrison Brass plague for Library
3989	13418	04/11/08	£3,378.24	£0.00	£3,378.24	AM SITA	Entrust fee for MUGA
<b>Total</b>			<b>£3,628.24</b>	<b>£0.00</b>	<b>£3,628.24</b>		

### Cheque list dated 27.11.08

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
3990	13405		£646.25	£96.25	£550.00	F&GP Bdo Stoy Hayward Lip	Audit fees for 2007/08
3991	13406		£50.00	£0.00	£50.00	F&GP DAPTC	Attendance fee Highways Seminar
3992	13408		£293.75	£43.75	£250.00	AM SAS Playgrounds	Work carried out at Fryers Field
3993	13410		£17.00	£0.00	£17.00	H&E Service Wise	Dog bin contract
3994	13411		£23.50	£3.50	£20.00	AM Howard Skip Hire	Extra charge for tyres in skip
3995	13412		£25.95	£3.86	£22.09	F&GP VistaPrint B.V.	Business Cards
3996	13413		£17.53	£2.61	£14.92	AM Elliott Brothers Ltd	New Steel Fork
3997	13414		£53.55	£0.00	£53.55	F&GP Ipswich Shop	Software for web site administration
3998	13416		£16.98	£2.53	£14.45	F&GP The Roman Group	Stationery
3999	13417		£22.40	£0.00	£22.40	F&GP Wye Cllr B	Travel expenses
4000	13427		£178.96	£26.66	£152.30	AM ECO Composting Ltd.	Soil and turf
4001	13428		£551.67	£82.16	£469.51	H&E Blachere Illuminations	Santa Claus new decoration
4002	13429		£136.00	£20.26	£115.74	F&GP East Dorset District Council	Purchase of black sacks
4003	13430		£20.00	£0.00	£20.00	F&GP Holmes Cllr. C	Travel Expenses
4004	13431		£48.54	£0.00	£48.54	H&E Argos	Christmas Creative Kids competition prizes
4005	13432		£98.70	£14.70	£84.00	F&GP Ringwood Public Address Service	Sound Equipment Remembrance Day Parade
4006	13433		£11.32	£1.69	£9.63	AM Murco Petroleum Ltd	Fuel for strimmer etc
4007	13434		£116.33	£17.33	£99.00	F&GP HFGL Ltd	Rental agreement Xerox copier - Dec-March 09
4008	13435		£142.89	£21.28	£121.61	AM M D Guy	Repairs to Floodlights
4009	13436		£400.00	£0.00	£400.00	AM Tree & Hedging Specialists	Crown lift tree at Fryers Field
4010	13437		£54.17	£8.07	£46.10	AM Steve Perrins Supplies Ltd	Sand for playing field
4011	13439		£743.99	£0.00	£743.99	F&GP HM Revenue & Customs	Tax and NI - November
4012	13440		£621.04	£0.00	£621.04	F&GP Dorset County Council	Pension – November
4013	13415		£50.00	£0.00	£50.00	F&GP Royal British Legion	Poppy Appeal and Wreath
<b>Total</b>			<b>£4,340.52</b>	<b>£344.65</b>	<b>£3,995.87</b>		

Continued overleaf.....

**Direct Debit Payment:**

**British Telecom – Internet charges £95.13**

**November staff Salaries £2943.99 cheque no's 4013, 4014, 4015, 4016, 4017**

**October petty cash expenditure £102.41**