

WEST MOORS PARISH COUNCIL

MINUTES of the **ANNUAL PARISH COUNCIL MEETING** held on Thursday 8th May 2008 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr J Bartley	Cllr P Gausson	Cllr Mrs M Hall
Cllr P Holden	Cllr. Mrs C. Holmes	Cllr. J M Price
Cllr. M. Shine	Cllr K Warren	Cllr. R. Watson
Cllr. B. E. Wye	Cllr. J. Young	Cllr Ms S Zyga

OTHERS PRESENT: Ms. J. Weedon (Clerk)
Mrs P Holloway (Assistant Clerk)
Mrs Pat Stacy
Mr and Mrs Marlborough

APOLOGIES: Cllr A Clarke

08/001 PUBLIC QUESTIONS

None

08/002 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE YEAR MAY 2008 TO MAY 2009

Cllrs Clarke, Holden, Holmes, Price, Wye and Young were nominated as Chairman. Cllrs Clarke, Price, Wye and Young did not wish to run and withdrew. Cllr Holden was proposed but not seconded. Cllr Holmes was proposed, seconded and duly elected as Chairman of the Council. Cllr Wye thanked everyone for their support during the year and a vote of thanks was given to Cllr Wye.

08/003 TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN

Cllr Mrs C Holmes signed the Declaration of Acceptance of Office as Chairman to the Council and the Clerk received it.

08/004 TO ELECT A VICE CHAIRMAN OF THE COUNCIL

Cllrs Clarke, Holden, Holmes, Watson and Wye were nominated as Vice Chairman. Cllrs Holmes, Watson and Wye withdrew. Cllr A. Clarke was proposed and seconded. Cllr P Holden was proposed and seconded. After a vote Cllr A. Clarke was duly elected Vice Chairman to the Council.

08/005 TO RECEIVE DECLARATIONS OF INTERESTS

None

08/006 TO APPOINT STANDING COMMITTEES

It was RESOLVED that the committees be appointed as follows:

Finance and General Purpose

Cllr J Bartley
Cllr A Clarke
Cllr P Gausson
Cllr Mrs C Holmes
Cllr J Price
Cllr R Watson
Cllr B Wye
Cllr J Young

Highways and Environment

Cllr A Clarke
Cllr P Gausson
Cllr Mrs M Hall
Cllr P Holden
Cllr Mrs C Holmes
Cllr K Warren
Cllr R Watson
Cllr Ms S Zyga

Planning

Cllr J Bartley
 Cllr A Clarke
 Cllr Mrs C Holmes
 Cllr M Shine
 Cllr K Warren
 Cllr B Wye
 Cllr Ms S Zyga

Amenities

Cllr J Bartley
 Cllr Mrs M Hall
 Cllr P Holden
 Cllr Mrs C Holmes
 Cllr J Price
 Cllr M Shine
 Cllr J Young

Cllr Mrs C Holmes – Chairman and Cllr A Clarke – Vice Chairman stand as ex-officio on all committees

08/007 TO APPOINT REPRESENTATIVES OF THE COUNCIL TO OUTSIDE BODIES

It was RESOLVED that representatives be appointed as follows:

Cllr A Clarke – Archivist
 Cllr K Warren and Cllr Ms S Zyga – Major Emergency Committee
 Cllr B Wye and Cllr Mrs C Holmes – DAPTC, Larger Towns and Parish
 Cllr B Wye and Cllr Mrs C Holmes – DAPTC, Area Committee
 Cllr P Holden – Footpath Liaison Officer
 Cllr Mrs C Holmes – Oakhurst First School Governor
 Cllr P Holden – Memorial Hall Council
 Cllr Shine and Cllr Mrs M Hall – St Mary's First School Governor
 VACANT – Tree Preservation Officer
 Cllr P Holden – Youth Club Representative
 Cllr J Price, Cllr Mrs C Holmes and Cllr A Clarke – Local Action Group Liaison
 VACANT – Publicity Officer
 Cllr Mrs M Hall – PACT Panel

08/008 TO APPROVE AND SIGN MINUTES OF PARISH COUNCIL MEETING HELD ON 20th MARCH 2008

Having been circulated, the minutes pages 224 – 229 were agreed and signed as a true and correct record.

Matters Arising:

Minute no 07/386c, The Woolslope Road notice board was not discussed at the Highways and Environment meeting and will therefore be placed on the next Highways and Environment agenda.

08/009 TO CONFIRM COMMITTEE MEETING MINUTES

a) The Report of the Planning Committee held on the 27th March 2008 pages 230 – 234, as circulated was confirmed, adopted and signed

b) The Report of the Amenities Committee held on the 10th April 2008 pages 235 to 237, as circulated was confirmed, adopted and signed.

Minute No 07/408 – **It was proposed, seconded and RESOLVED that a floodlight should be installed on the electricity control box and the quote from MD Guy for £333.54 be approved.**

Minute No 07/409 – Cllr Gaussen requested projected costs for the youth shelter. Members were informed that the funds for the shelter were being sought from various funding bodies and that £2000 has already been secured. After further discussions it was proposed, seconded and **RESOLVED that in principle the Parish Council will agree to siting a youth shelter on the land leased to the Parish Council from East Dorset District Council and if the youth shelter is installed the Parish Council agree to maintain it, it will also become a parish council asset.**

c) The Report of the Planning Committee held on the 17th April 2008 pages 238 – 241, as circulated was confirmed, adopted and signed

- d) The Report of the Highways and Environment committee held on the 24th April 2008 pages 242 - 244, as circulated was confirmed, adopted and signed
- e) The Report of the Finance and General Purpose committee held on the 29th April 2008 pages 245 – 255, as circulated was confirmed, adopted and signed
Minute No 07/433 – The revised terms of reference were discussed with reference to co-opted members being allowed on the amenities committee. An amendment to the recommendation was tabled and after discussion it was proposed, seconded and **RESOLVED that the revised terms of reference as shown on pages 254 -255 of the minutes be adopted until the next Finance and General Purpose committee meeting where they will be further amended.**

08/010 TO CONFIRM THE MINUTES OF ANNUAL PARISH MEETING HELD ON 3rd APRIL 2008

It was proposed and seconded that the minutes of the Annual Parish meeting were confirmed as a true and correct record of the meeting. A draft copy of the minutes will be placed in the library.

08/011 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT

Cllr Gausson reported that recycling at DCC was running at 45%, an executive committee has been set up to look at adult services, the painting of the kerbs at the mini roundabout in Station Road is due to be completed within the next two weeks and that no accidents had been reported to the police. The street lamp replacement program (PFI initiative) has been taken over by Southern Electric who are having problems replacing the lamp outside the Tap and Railway pub. They are currently installing 400 units a month and hope to increase to 1000 per month. An application to store natural gas at Portland has been received. Buses, North Dorset is the only authority in the area to allow free travel to bus pass holders before 9.30am. The no 37 bus is receiving complaints due to running behind schedule.

Cllr Gausson also reported that he is dealing with the Parish Council office lease.

08/012 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS

- a) Cllr Holden reported that not a lot had happened since Cllr Clarke gave his report at the meeting on the 3rd April 2008. He also reported that the Dorset & Poole Minerals and Waste Policy Joint Advisory Committee had identified a site in the West Moors Plantation information is available at www1.dorsetforyou.com/Council/COMMIS.nsf/MIN/7227D02D74F4C3DB8025741D00349174?OpenDocument

08/013 TO APPROVE ANNUAL MEMBERSHIP OF DAPTC

It was proposed, seconded and

RESOLVED that the annual membership to the DAPTC be renewed at £961.74

08/014 TO CONSIDER A REQUEST FROM THE VILLAGE CRIER FOR FUNDING TOWARDS HIS COSTUME AND APPROVAL OF HIS APPLICATION TO JOIN THE GUILD OF TOWN CRIERS

Members were informed that the village crier has performed at various events in the village including during the Jubilee celebrations. It was noted that the letter asking for the funds had not come directly from Mr Iain Mitchell, the Village Crier but from Steve Hunt. Members were informed that Mr Mitchell was chosen as the Village crier after a competition was organised by Mr Steve Hunt. Members felt that Mr Mitchell should have made a direct approach to the Council. Members asked if the Council decided not to support his application to join the Guild of Town Criers would he continue in the post. Members decided that they did not have enough information to make an informed decision and wished to invite Mr Mitchell to attend the next Parish Council meeting in his

costume to answer any questions they may have. A decision would then be made whether to support his application. Clerk to write to Mr Mitchell.

08/015 TO DISCUSS THE PARISH COUNCIL'S POSITION WITH REGARD TO LIBRARY VOLUNTEERS

Mrs Pat Stacy kindly gave a report to the Council on the use of volunteers with the library service. The main responsibilities of volunteers were outlined with lead times for the introduction for self service technology and the use of volunteers. Volunteers would not be used alongside permanent library staff. Mrs Stacy informed members that only 2 communities have agreed to take on volunteers. It was felt that if the Parish Council agreed to the use of volunteers then they would be responsible for recruiting and coordinating the volunteers. To date no one has come forward as a volunteer for the library. The self service technology (RFID) will go into all libraries. After further discussions it was proposed, seconded and

RESOLVED that the Parish Council does not wish to undertake the coordination of volunteers for the library. Clerk to inform Dorset County Council.

08/016 TO CONSIDER SUPPORTING A GIVE AND TAKE DAY

East Dorset District Council has run a series of events in Verwood and Heatherlands in order to promote recycling. The event involves members of the public bringing their unwanted items to the venue and then these items can be taken away by other members of the public. The event was discussed by members at the Highways & Environment committee but felt that it required the support of the Full Council. EDDC would arrange the event and deal with the publicity, the Parish Council would provide refreshments and man the stalls. A provisional date of the 2nd August has been booked in the Memorial Hall

Members asked if EDDC could arrange transport for larger items should it be required. Members felt that the advertising of such an event was vital and stressed that it is advertised widely. Clerk to ask EDDC. It was then proposed, seconded and

RESOLVED that the Parish Council support the Give and Take Day

08/017 TO DISCUSS THE COMMUNITY OPEN DAY EVENT

Members were informed that the Local Action Group who have organised the event have requested that stall holders do not sell any products. Therefore the Parish Council will be unable to sell refuse bags. Members were reminded that help is required and were requested to add their name to the rota for manning the exhibition stand. The rota is held in the parish office.

08/018 TO RECEIVE PARISH CLERKS REPORT

- a) Vandalism on the Fryer Field – Trees and shrubs have now been planted to protect the Fryer Field from cars being driven onto the area. The fencing has now been repaired.
- b) Community Open Day on 31st May 2008 – Members are reminded that volunteers are required to man the Parish Council stand.
- c) David Knight has resigned as a councillor. A letter of appreciation for all his work has been sent. The vacant position has been advertised. The Council now has two vacancies.

08/019 TO RECEIVE CORRESPONDENCE

- a) DAPTC – Chief Executive Circular 05/08 – information in the CiLCA, Standing Orders and Chairmanship, 2008/09 pay negotiations. Members requested that all future Circulars are copied to all members of the council.
- b) Dorset Community Action – Information on Post Office Closure, held in Parish Office
- c) Local Action Group – Minutes of meetings held on 27th March and 17th April held in Parish office.
- d) East Dorset Housing Association – Voluntary Board member required. Cllr Hall has taken the information.

- e) NALC conference 20-22nd May in Eastbourne
- f) NALC – Larger Town and Parish Conference 20-21st November in London
- g) Bus and Train Timetables – held in Parish office
- h) Dorset Community Action – Community News Spring 2008, held in Parish office.

08/020 TO RECEIVE INFORMATION FROM MEMBERS

- a) Cllr Price raised concerns over youth behaviour especially in the Memorial Hall car park near the bowls club. He was informed that the police are aware of these issues.
- b) Cllr Bartley informed members that the Memorial Hall Council has been approached by the Primary Care Trust to consider the Memorial Hall site for redevelopment in order to relocate the Medical Centre. The proposal included rebuilding of the memorial hall. The hall council will be considering the proposal but the final decision lies with the hall trustees and the charity commission.
- c) Cllr Wye gave a report on his attendance at the DAPTC Eastern Area committee meeting. He also informed members that residents in Shaftesbury Road were having problems with BSM driving instructors. BSM and the RAC have been contacted and made aware of the issues.
- d) Cllr Holmes gave a report on the PACT panel meeting.

08/021 ITEMS FOR FUTURE AGENDAS

None

The Chairman declared the meeting closed at 09.07

SIGNED DATE

Chairman