

## WEST MOORS PARISH COUNCIL

**MINUTES** of the **PARISH COUNCIL MEETING** held on Thursday 23<sup>rd</sup> October 2008 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr. A. Clarke – Chairman		
Cllr. J. Bartley	Cllr. J. Church	Cllr. P. Gaussen
Cllr. P. Holden	Cllr. Mrs C. Holmes	Cllr. M. Shine
Cllr. S. Walker	Cllr. J. Young	
Cllr. Ms S. Zyga		

**OTHERS PRESENT:** Ms J Weedon (Clerk)  
3 members of the public

**APOLOGIES:**

Cllr. J M Price	Cllr. R. Watson	Cllr. K . Warren
Cllr. B. E. Wye		

**ABSENT WITHOUT APOLOGIES:** Cllr Mrs M Hall

**08/298 TO RECEIVE DECLARATIONS OF INTERESTS**

Cllr Clarke declared a personal and prejudicial interest in minute no 08/294 of the Planning Consultative committee.

**08/299 QUESTIONS FROM MEMBERS OF THE PUBLIC**

None

**08/300 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25<sup>th</sup> September 2008**

A member requested that a comment from another member should have been recorded in the minutes under minute no 08/249. This was proposed and seconded and a vote taken. Voting 2 for, 6 against. The proposal to amend the minutes was not carried. Having been circulated, the minutes on pages 357 - 361 were agreed, adopted and signed as a true and correct record.

**08/301 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES**

- a) **The Report of the Amenities Committee** held on the 2<sup>nd</sup> October 2008 pages 362 - 366 as circulated, was confirmed, adopted and signed.
- b) **The Report of the Planning Consultative Committee** held on the 9<sup>th</sup> October 2008 page 367 as circulated, was confirmed, adopted and signed.
- c) **The Report of the Finance and General Purpose Committee** held on the 9<sup>th</sup> October 2008 pages 368 - 379 as circulated, was confirmed, adopted and signed.
  - i. **Minute no 08/280a – It was RESOLVED that the Amenities committee is combined with the Highways and Environment Committee.**
  - ii. **Minute no 08280b – It was RESOLVED that the Chairman and Vice Chairman of the Council will cease to be ex-officio full voting members on all committees.**
  - iii. **Minute No 08/280c - It was RESOLVED that each committee has a minimum of 8 and a maximum of 12 members.**
  - iv. **Minute No 08/280d – It was RESOLVED that each member sits on two committees unless exceptional circumstances apply such as the existence of vacancies on the Parish Council.**
  - v. **Minute no 08/281a – It was RESOLVED that the Grievance Policy is adopted, until the procedure on how the committee is to be formed, in the interim**

**period the Chairman or Vice Chairman will convene a committee if it is required.**

- vi. **Minute no 08/281b – It was RESOLVED that the Disciplinary Policy is adopted.**

d) **The Report of the Planning Consultative Committee** held on the 16<sup>th</sup> October 2008 page 380 - 381 as circulated, was confirmed, adopted and signed with the following amendment: Minute no 08/293, the addition of the words 'but did not respond' placed after 'Cllr J Bartley declared a personal interest and declared that he has been approached regarding planning application no 3/08/1090'.

**08/302 TO RECEIVE DORSET COUNTY COUNCILLOR REPORT**

Cllr Gaussen gave a report on the funds held in Icelandic banks by Dorset County Council, the Dorset Countryside Annual Report, free swimming initiative and awards and qualifications for Councillors. The full report is held in the Parish office.

It was reaffirmed that County and District Councillors should submit their reports in writing to the Clerk in order that they be sent out with the agenda.

**08/303 TO RECEIVE THE CHAIRMAN'S REPORT**

None

**08/304 TO RECEIVE EAST DORSET DISTRICT COUNCILLORS REPORTS**

- a) Cllr Clarke reported on free swimming initiative for the over 60's, car parking at Moors Valley, consultative draft planning guidance for contributions to transport infrastructure, draft consultation energy efficiency strategy and the pre 9.30 bus pass policy.
- b) Cllr Holden reported on signs installed at the Tap and Railway pub, Parkway car park traffic island and St Mary's Church planning application.

Full copies of the reports are held in the Parish office.

**08/305 TO RECEIVE PARISH CLERKS REPORT**

- a) Business cards minute no 08/153 - These have not been ordered.
- b) Credit card Minute no 08/240a – Waiting for forms from the bank in order to apply for a credit card.
- c) MUGA Update minute no 08/251 –Waiting for the Football Foundation decision on our bid for funding
- d) Cllr Bartley requested after the last Full Parish Council meeting that because of his close links with the Memorial Hall and the Parish Council that all future correspondence regarding the development of the Memorial Hall site and the inclusion of a Parish office within the development should directed to Mrs A Pogson. A letter has been sent to Mrs Pogson formally requesting that inclusion of a Parish office be included in the proposed development. A response has been received and the Council will be kept informed of developments
- e) Website – Currently there is a technical problem and the website cannot be updated, it is hoped to have the situation resolved by the end of October.
- f) An update from the police regarding the Parish office break in has been received.
- g) Mr Richard Henshaw will be attending the January Council meeting to explain Section 106 and Community Infrastructure levy.
- h) The Memorial Hall Council requests that if any Councillor holds a set of keys for the Memorial Hall on behalf of the Parish Council please inform them via the clerk.

**08/306 TO APPROVE ACCOUNTS FOR PAYMENT**

It was proposed, seconded and

**RESOLVED** that the accounts for payment be approved, as attached cheque list dated 23.10.08 on page 386 of the minutes.

**08/307 TO APPROVE EXPENDITURE FOR SEATING IN THE PLANTATION**

After a brief discussion it was proposed, seconded and

**RESOLVED** that an additional expenditure of £400 be approved for the purchase of benches to be placed in the Plantation.

**08/308 TO DISCUSS RESOLUTIONS FOR THE DAPTC AGM**

Members having previously had sight of the resolutions discussed each of these:

No 1 from Blandford Town Council, members voted against supporting this Resolution,

No 2 from Piddle Valley Parish Council, members voted to support the resolutions

No 3 from Chideock Parish Council was felt not applicable

No 4 from Sherborne Town Council, members voted against supporting this resolution.

**08/309 TO RECEIVE REPORT FROM THE PARISH PLAN LIAISON GROUP (Amber Group)**

The report from the Amber Group having previously been circulated, were discussed and the contents noted and the following actions approved.

It was agreed to place an item on the Planning Consultative agenda to discuss a possible area of special character in Station Road. It was further agreed to write to EDDC with regard to the LAG identifying the library site as a potential site for affordable housing. The issue of buying into the dog warden scheme will be placed on the Highways and Environment agenda. The issue of Public time at Parish Council meetings to be placed on the Finance and GP agenda.

Members then had a discussion on whether additional items should be discussed at the Amber group meetings or just the original actions that were given amber status by the Parish Council. It was proposed, seconded and

**RESOLVED** that no new actions should be added to the original Amber Group agenda list.

**08/310 TO RECEIVE CORRESPONDENCE**

a) Sustainability Appraisal, Scoping Report Consultation

b) EDDC request to use Fryer Field Car Park for Play Sessions on the 30<sup>th</sup> October and Wednesday evenings in January 09. The Parish Council supported this initiative.

c) Memorial Hall Council Minutes from 13<sup>th</sup> October – held in the Parish Office

d) Street Corner Meeting Friday 24<sup>th</sup> October

**08/311 TO RECEIVE INFORMATION FROM REPRESENTATIVES**

a) Cllr Bartley informed members that the developers from 100 Station Road have withdrawn their objection to the restricted byway and work would start soon.

**08/312 EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED:-** that because of the confidential nature of the business to be transacted, it was likely that if Members of the Public were present during discussion, there would be disclosure to them of exempt information and they therefore be excluded from the Meeting in accordance with Section 1, subsection (2) of the Public Bodies (Admission to Meetings) Act 1960

**08/313 TO APPROVE AND SIGN THE CONFIDENTIAL MINUTES OF THE FINANCE AND GP MEETING**

Having been circulated, the confidential minutes of the Finance and GP meeting held on 9<sup>th</sup> October 2008 on page 7 of the confidential minute file were agreed, adopted and signed as a true and correct record.

The Chairman declared the meeting closed at 9.31 pm

SIGNED ..... DATE .....  
Chairman

DRAFT

## West Moors Parish Council

### Cheque list dated 23.10.08

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
3969	13387		£3,000.00	£0.00	£3,000.00 F&GP	West Moors Youth Club	Annual Grant
3970	13388		£150.00	£0.00	£150.00 F&GP	East Dorset CAB	Grant 2008/09
3971			£60.00	£0.00	£60.00		Transfer – Petty cash
3972	13389		£69.75	£10.38	£59.37 AM	Travis Perkins Trading Co. Ltd	Wire netting to repair fencing
3972	13401		£17.94	£2.67	£15.27 H&E	Travis Perkins Trading Co. Ltd	Fixing post for notice board at Pinehurst Rd
3972			£87.69	£13.05	£74.64		
3973	13390		£232.18	£34.58	£197.60 AM	Sherriff Amenity Services	Loam for cricket square
3974	13391		£145.00	£0.00	£145.00 F&GP	East Dorset District Council	Playground inspection course for Hugo White
3975	13392		£88.40	£13.17	£75.23 F&GP	East Dorset District Council	Purchase of refuse sacks
3976	13393		£1,229.36	£183.10	£1,046.26 AM	Phoenix Marble and Granite	Re-fix slabs and supply fit bollards to Petwyn
3977	13394		£756.69	£0.00	£756.69 F&GP	HM Revenue & Customs	Tax and NI - October
3978	13395		£606.17	£0.00	£606.17 F&GP	Dorset County Council	Pension - October
3984	13402		£15.00	£0.00	£15.00 F&GP	Westcraft Cleaners	Alterations to chain of office
3985	13403		£195.00	£29.04	£165.96 AM	Howard Skip Hire	Hire of skip
3986	13404		£158.77	£22.97	£135.80 F&GP	British Telecommunications PLC	Telephone bill
<b>Total</b>			<b>£6,724.26</b>	<b>£295.91</b>	<b>£6,428.35</b>		

October Staff Salaries £3023.88 Cheque no's 3979, 3980, 3981, 3982, 3983  
 September Petty cash expenditure £40.61