

WEST MOORS PARISH COUNCIL

MINUTES of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Tuesday 11th March 2008 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr A. Clarke - Chairman
 Cllr J Bartley Cllr. Mrs C. Holmes Cllr J Price
 Cllr R Watson Cllr. B. Wye

OTHERS PRESENT: Ms. J. Weedon (Clerk)

APOLOGIES: Cllr P Gausson Cllr. J. Young

ABSENT WITHOUT APOLOGIES: Cllr Mrs M Hall

QUESTIONS FROM MEMBERS OF THE PUBLIC

None

07/374 DECLARATIONS OF INTEREST

Cllr Mrs C Holmes declared a personal interest in agenda item 7, grant application from Oakhurst First School.

07/375 TO RECEIVE THE CLERK'S REPORT

- a) **War Memorial paving minute no 07/261a, 07/311c refers** – This item is being dealt with by the Highways and Environment committee.
- b) **Council Insurance minute no 07/314 refers** – Cllr Bartley and the Clerk have not been able to get additional quotations for the Parish Council insurance in time for this meeting.
- c) **West Moors Youth Football Grant minute no 07/316a refers** – A letter has been sent informing the football club that they have been awarded a grant and stating that a condition of receiving the grant is that they provide a brief report and financial summary on completion of the project. No response has been received from the youth football club so the funds have not been released. Members felt that a follow up letter should be sent asking for a response to the conditions set out in the initial letter or the money may be reallocated.
- d) **St Marys CofE First School PTA Grant minute no 07/316b refers** – A letter has been sent informing the PTA that they have been awarded a grant and it will be released when the equipment is ordered. A letter has been received thanking the Parish Council and informing us they will let us know when the equipment has been ordered so we can release the funds.
- e) **Grants minute no 07/316d refers** – A letter has been received from East Dorset Citizens Advice Bureaux thanking the Parish Council for the grant of £100.
- f) **Projector minute no 07/318 refers** – A projector and screen have been purchased. The screen has been installed at the pavilion.
- g) **Fryer Field vandalism** – Members were informed that there has been substantial damage to fencing and goal posts within the last few weeks. The Clerk has met with a crime prevention officer who recommended replacing the wooden fencing with metal fencing, planting trees/hedges along the fence line, installing security lighting in the area and CCTV. As there are no funds available in the budget for such work members discussed the issues and instructed the Clerk to get quotes in order to discuss the issue at the next full Council meeting.

07/376 TO APPROVE ACCOUNTS FOR PAYMENT

Members discussed the payment for the repairs to the floodlights as the implication was that floodlights on court one had been wired incorrectly. As the lights have been installed for a number of years it was felt that no action could be taken against the contractor who

initially installed the lights and the payment for the repairs was authorised. It was proposed, seconded and **RESOLVED** that the accounts for payment be approved, attached on page 215 – 216

07/377 TO RECEIVE FINANCIAL INFORMATION

- a) To receive Financial Summary up to 29th February 2008 attached on page 217
This was reviewed by the committee and proposed, seconded and **RESOLVED** that it be accepted.
- b) To Receive the Budget Comparison up to 29th February 2008 attached on pages 218 – 221
This was reviewed by the committee and proposed, seconded and **RESOLVED** that it be accepted.

07/378 TO CONSIDER THE COMMITTEE STRUCTURE AND MEETING DATES FOR 2008/09

- a) The groundsman is currently responsible for the Petwyn, as well as the playing fields and the cemetery and it is felt that the Petwyn which currently is dealt with by the Highways committee should be placed under the remit of the Playing fields and Cemetery committee. The reason for this is that it is a public open space similar to the playing fields. Members discussed the issue and felt that it is inappropriate for the Petwyn to be dealt with by the Highways committee. In order to avoid confusion members then discussed whether to rename the Playing field and Cemetery committee to the Amenities Committee.
It was proposed, seconded and **RECOMMENDED that in order to represent the breath of the terms of reference of the Playing Field and Cemetery committee to include the Petwyn that it be renamed the Amenities Committee.**
- b) Members discussed two options for the meetings calendar as shown on pages 222 - 223, one with monthly Council meetings and another that follows a six week cycle of meetings. The clerk informed members that if Council meetings were held monthly then signing of cheques and authorising payments would become more efficient. It was felt that the Finance meetings should be near the Full Council meetings. After further discussions it was proposed, seconded and **RECOMMENDED that the meeting schedule for 2008/09 be the calendar that allows for monthly Council meetings be approved as shown on page 223 of the minutes, with the option to move the August full Council meeting to the 4th September.**

07/379 TO CONSIDER GRANT APPLICATIONS

Applications for small grants from the Daphne Harrison fund Under Section 137 of the 1972 Local Government Act

- a) Oakhurst First School Parent Teacher Association – Application for a grant towards the cost of installing Play Trail equipment. It was proposed, seconded and **RESOLVED that a grant of £500 be awarded towards the cost of the play trail. The money to be released when the play equipment is ready to install.**
- b) West Moors Art Society – Application towards the cost of the purchase of radio microphones.
RESOLVED that a grant of £225 be awarded towards the cost of radio microphones and that the money is only released when the Art Society have enough funds to purchase the microphones.

07/380 TO CONSIDER ALLOWING THE CLERK TO BE A BANK SIGNATORY

Members discussed the merits and pitfalls of allowing the person who writes the cheques to also be able to sign them. Members felt that the auditors opinion should be sought before making a decision on this matter as well as advice from the DAPTC. The item to then be placed on a future agenda. Members then discussed the option of

changing the Parish Council current account to the Nationwide in order to support the bank as there is a branch in the village. The Clerk to see if they have suitable accounts and report back to the committee.

07/381 TO RECEIVE CORRESPONDENCE

None

07/382 TO RECEIVE INFORMATION FROM MEMBERS

None

07/383 ITEMS FOR FUTURE AGENDAS

What the Parish Council intend to do with Parish Office. Clerk to source the information regarding the lease of the Parish office and the running costs before placing on a future agenda.

The Chairman declared the meeting closed at 8.37pm.

SIGNED DATE
Chairman of Finance and General Purpose Committee

West Moors Parish Council

Cheques signed between meetings

Cheque number	Tn. no	Paid date	Gross	Vat	Net Cttee	Supplier	Details
3771	13131	11/02/08	£119.82	£13.24	£106.58	FinGP Xerocad	Maps for notice board
3772	13123	15/02/08	£474.93	£70.73	£404.20	FinGP Novatech Ltd	Purchase of Projector & Screen
3773	13125		£400.00	£0.00	£400.00	DH West Moors Youth Football Club	DH Grant
3774	13126	15/02/08	£440.00	£0.00	£440.00	DH Skatepark Challenge	DH Grant
3775	13127	15/02/08	£502.78	£74.88	£427.90	PF ECO Composting Ltd.	Playground wood chips
3776	13128	15/02/08	£100.00	£0.00	£100.00	FinGP East Dorset CAB	Grant
3777	13129	15/02/08	£100.00	£0.00	£100.00	FinGP New Forest North CAB	Grant
3778	13130	15/02/08	£116.33	£17.33	£99.00	FinGP HFGL Ltd	Rental invoice for Xerox Copier
3779		15/02/08	£100.00	£0.00	£100.00		Petty cash Transfer
3780	13132	20/02/08	£442.20	£0.00	£442.20	PF Richardson Mr M.	Redundancy Payment
3781	13133	25/02/08	£705.14	£0.00	£705.14	Inland Revenue	February - Tax and NI
3782	13134	25/02/08	£409.59	£0.00	£409.59	FinGP Dorset County Council	Feb - Pension
3786	13138	27/02/08	£19.32	£0.00	£19.32	Cem Bournemouth & West Hampshire Water	Water Rates for cemetery Aug 07 - Jan 08
3787	13139	27/02/08	£95.13	£14.16	£80.97	FinGP British Telecommunications PLC	Rental for Internet Services
3788	13140	27/02/08	£129.60	£19.30	£110.30	FinGP East Dorset District Council	Black sacks
3789	13141	27/02/08	£80.06	£11.92	£68.14	FinGP The Roman Group	Office stationery
3790	13142	27/02/08	£39.11	£0.00	£39.11	PF Williams Mrs E.	February Fees
3791	13143	27/02/08	£39.11	£0.00	£39.11	PF Ealey Mrs N.	February Fees
3792	13144	27/02/08	£110.07	£0.00	£110.07	PF Wragg Mrs L	February Fees
3793	13145	27/02/08	£188.00	£28.00	£160.00	PF Drain Away Ltd	Clearing of Blocked drains at Pavilion
Total			£4,611.19	£249.56	£4,361.63		

Cheque list dated 11.03.08

3794	13146		£29.38	£4.38	£25.00	FinGP Abacus Fire	Service fire extinguishers
3795	13147		£85.84	£0.00	£85.84	PF Bournemouth & West Hampshire Water	Water charges Aug 07 - Feb 08 – Fryer Field
3796	13148		£64.31	£9.58	£54.73	PF New Forest Farm Machinery Ltd	Sharpening paste for lawnmower blades
3796	13152		£528.75	£78.75	£450.00	PF New Forest Farm Machinery Ltd	Brush cutter
3796			£593.06	£88.33	£504.73		
3797	13151		£38.00	£0.00	£38.00	FinGP Sainsbury's	Refreshments for DAPTC meeting
3798	13153		£4,405.07	£656.07	£3,749.00	PF Maverick Industries Ltd	Deposit for new skateramp

3799	13159	£50.00	£0.00	£50.00	PF	Field And Garage Repair Services	Dig trench along Fryer Field boundary, assist with erecting goal post
3800	13160	£226.16	£33.68	£192.48	PF	Sherriff Amenity Services	fertilizer for football pitches
3800	13161	£31.22	£4.65	£26.57	PF	Sherriff Amenity Services	fertilizer for cricket square
3800		£257.38	£38.33	£219.05			
3801	13162	£157.50	£7.50	£150.00	PF	Minster Fuels	Fuel
3802	13163	£9.39	£1.40	£7.99	FinGP	The Roman Group	Key Cabinet for Groundsman
3803	13164	£29.20	£0.00	£29.20	FinGP	Wye Cllr B	Travel Expenses
3804	13165	£69.21	£10.31	£58.90	PF	Southern Electric Contracting	Parish maintenance (floodlights) - March quarter
3804	13166	£949.99	£141.49	£808.50	PF	Southern Electric Contracting	Repairs to floodlights
3804		£1,019.20	£151.80	£867.40			
3805	13149	£119.05	£5.66	£113.39	PF	Southern Electric	Electricity charges - Pavilion 01.12.07 - 27.02.08
3805	13150	£21.68	£1.03	£20.65	PF	Southern Electric	Electricity charges - Multi purpose 01.12.07 - 27.02.08
3805		£140.73	£6.69	£134.04			
3806	13167	£65.46	£9.75	£55.71	FinGP	XCS (UK) Ltd	Quarterly photocopier charges
Total		£6,880.21	£964.25	£5,915.96			

January Petty cash expenditure

February petty cash expenditure

February staff salaries £2429.86 cheque no's 3783, 3784, 3785

**West Moors Parish Council
Financial Summary – Cashbook**

Summary between 01/04/07 and 29/02/08 inclusive.

Balances at the start of the year

Amenity I	£8,357.37
Amenity II	£7,568.56
Current	£5,568.87
Deposit	£19,048.84
Harrison III	£9,738.84
Petty cash	£33.65
Total	£50,316.13

RECEIPTS	Net	Vat	Gross
Finance And General Purposes	£94,575.53	£160.45	£94,735.98
Playing Fields	£2,450.93	£109.72	£2,560.65
Cemetery	£13,587.50	£0.00	£13,587.50
Highways	£642.25	£0.00	£642.25
Daphne Harrison Subcommittee	£319.69	£0.00	£319.69
Total Receipts	£111,575.90	£270.17	£111,846.07

PAYMENTS	Net	Vat	Gross
Finance And General Purposes	£49,930.29	£1,612.61	£51,542.90
Playing Fields	£36,666.35	£4,144.32	£40,810.67
Cemetery	£3,903.63	£466.27	£4,369.90
Highways	£6,463.50	£971.35	£7,434.85
Daphne Harrison Subcommittee	£440.00	£0.00	£440.00
Total Payments	£97,403.77	£7,194.55	£104,598.32

Closing Balances

Amenity I	£8,631.66
Amenity II	£7,816.98
Current	£1,737.95
Deposit	£29,246.03
Harrison III	£10,058.53
Petty cash	£72.73
Total	£57,563.88

Bank Reconciliation as at 29.02.08

Portman a/c:	26507.17
Current a/c:	3359.65
Deposit a/c:	29246.03
Petty cash	72.73

	59185.58
Less outstanding cheques	1621.70

Total	57563.88

**West Moors Parish Council
Financial Budget Comparison**

Comparison between 01/04/07 and 29/02/08 inclusive.

INCOME		07/08 Approved	Actual Net	Balance
Finance And General Purposes				
6	Precept	£80,000.00	£80,000.00	£0.00
14	Grants	£0.00	£2,292.05	£2,292.05
16	Interest - Deposit	£500.00	£1,197.19	£697.19
20	Interest - Amenity I (Annual 1st Jan)	£0.00	£274.29	£274.29
25	Interest - Amenity II (annual 1st Jan)	£0.00	£248.42	£248.42
31	Youth Club	£0.00	£70.03	£70.03
42	General	£0.00	£1,878.45	£1,878.45
45	Fin & GP Insurance Claims	£0.00	£0.00	£0.00
60	Sale of waste bags	£800.00	£1,100.76	£300.76
65	Petty Cash Income	£0.00	£0.00	£0.00
Total Finance And General Purposes		£81,300.00	£87,061.19	£5,761.19
Playing Fields				
205	Fees			
205/1	Football	£2,000.00	£1,782.42	£-217.58
205/2	Cricket	£0.00	£239.90	£239.90
205/3	MUGA	£0.00	£0.00	£0.00
205	Total	£2,000.00	£2,022.32	£22.32
210	Playing Fields Insurance Claims	£0.00	£428.61	£428.61
Total Playing Fields		£2,000.00	£2,450.93	£450.93
Cemetery				
405	Fees			
405/1	Memorial	£2,470.00	£2,692.50	£222.50
405/2	Interment	£9,840.00	£6,121.00	£-3,719.00
405/3	Purchase plot	£0.00	£4,774.00	£4,774.00
405	Total	£12,310.00	£13,587.50	£1,277.50
410	Cemetery Insurance Claims	£0.00	£0.00	£0.00
Total Cemetery		£12,310.00	£13,587.50	£1,277.50
Highways				
615	Highways Insurance Claims	£0.00	£642.25	£642.25
616	Public seat sponsorship	£0.00	£0.00	£0.00
646	Contribution to Christmas Lights	£0.00	£0.00	£0.00
Total Highways		£0.00	£642.25	£642.25
Daphne Harrison Subcommittee				
52	Interest - D Harrison III (annual 1st Jan)	£0.00	£319.69	£319.69
Total Daphne Harrison Subcommittee		£0.00	£319.69	£319.69
Total Income		£95,610.00	£104,061.56	£8,451.56

EXPENDITURE	07/08 Approved	Actual Net	Balance	
Finance And General Purposes				
5	Salaries and Expenses			
5/1	Clerk			
5/1/1	Salary paid to Clerk	£10,400.00	£12,099.99	-£1,699.99
5/1/2	Clerk's National Insurance	£850.00	£1,109.49	-£259.49
5/1/3	Clerk's Income Tax	£2,940.00	£2,122.10	£817.90
5/1	Total	£14,190.00	£15,331.58	-£1,141.58
5/2	NIC - Employer's Contribution	£4,000.00	£1,583.04	£2,416.96
5/3	Clerk's Expenses			
5/3/2	Travel	£500.00	£266.80	£233.20
5/3/3	Other Expenses	£150.00	£0.00	£150.00
5/3	Total	£650.00	£266.80	£383.20
5/6	Clerk's Training	£250.00	£245.00	£5.00
5/8	Clerk's Assistant			
5/8/1	Assistant's Salary	£3,725.00	£3,069.35	£655.65
5/8/2	Assistant's National Insurance	£0.00	£2.14	-£2.14
5/8/3	Assistant's Income Tax	£0.00	£0.00	£0.00
5/8	Total	£3,725.00	£3,071.49	£653.51
5/9	Pension Contributions	£2,680.00	£3,129.32	-£449.32
5/10	Student Loan payments	£0.00	£223.00	-£223.00
5/11	HMRC online incentive	£0.00	-£150.00	£150.00
5	Total	£25,495.00	£23,700.23	£1,794.77
10	Grants (S137 only)			
10/1	Grants (S137 only) - Sundry	£2,600.00	£1,850.00	£750.00
10/2	Grants (S137 only) - Youth Club	£3,000.00	£3,000.00	£0.00
10	Total	£5,600.00	£4,850.00	£750.00
11	Grants (S31 only)	£0.00	£0.00	£0.00
12	Grants (S142 only)	£200.00	£200.00	£0.00
15	Parish Office Costs			
15/1	Stationery	£335.00	£927.48	-£592.48
15/2	Copier	£350.00	£581.11	-£231.11
15/3	Rates	£0.00	£412.92	-£412.92
15/4	Electricity Supply	£500.00	£223.99	£276.01
15/5	Repairs & Maintenance	£0.00	£1,842.10	-£1,842.10
15/6	BT Phone Charges			
15/6/1	Call Charges	£500.00	£501.02	-£1.02
15/6/2	Internet charges	£300.00	£323.88	-£23.88
15/6	Total	£800.00	£824.90	-£24.90
15	Total	£1,985.00	£4,812.50	-£2,827.50
20	Insurances	£7,250.00	£8,498.36	-£1,248.36
25	Subscriptions	£800.00	£903.20	-£103.20
30	Professional Fees			
30/1	Audit Fee	£1,000.00	£1,085.00	-£85.00
30/2	Legal Fees	£0.00	£108.33	-£108.33
30/3	Other Fees	£0.00	£427.50	-£427.50
30	Total	£1,000.00	£1,620.83	-£620.83
40	Petty Cash			
40/1	Postage	£350.00	£417.78	-£67.78
40/2	Other	£50.00	£172.74	-£122.74
40	Total	£400.00	£590.52	-£190.52
45	Election Expenses	£500.00	£109.00	£391.00
55	IT Support	£400.00	£359.71	£40.29
56	IT Capital	£750.00	£1,945.37	-£1,195.37
60	Misc Items	£500.00	£687.50	-£187.50
85	Councillors' Costs			
85/1	Travel	£100.00	£165.60	-£65.60

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85/2	Training	£100.00	£279.75	-£179.75
85/3	Chairmans Allowance	£0.00	£25.00	-£25.00
85	Total	£200.00	£470.35	-£270.35
94	Parish Council Newsletter	£500.00	£15.00	£485.00
98	Parish Plan	£0.00	£100.00	-£100.00
100	Purchase of Waste Bags	£800.00	£1,067.72	-£267.72
	Total Finance And General Purposes	£46,380.00	£49,930.29	£3,550.29

Playing Fields

305	Contract Fees			
305/1	Groundsman salary	£6,930.00	£7,476.00	-£546.00
305/11	Groundsman - NI	£0.00	£401.19	-£401.19
305/12	Groundsman - Tax	£0.00	£555.05	-£555.05
305/13	Groundsman - sick pay	£0.00	£0.00	£0.00
305/14	Groundsman Expenses	£0.00	£68.80	-£68.80
305/20	Booking Clerk - Pavilion	£1,070.00	£1,228.17	-£158.17
305/30	Booking Clerk - Multi-Purpose	£820.00	£0.00	£820.00
305/40	Pavilion Cleaner	£1,350.00	£1,210.77	£139.23
305/50	Gates (Fryer Field)	£480.00	£430.21	£49.79
305/60	Gates (Oakhurst)	£480.00	£430.21	£49.79
305	Total	£11,130.00	£11,800.40	-£670.40
310	Water Rates	£350.00	£63.39	£286.61
315	Electricity			
315/1	Pavilion	£800.00	£217.67	£582.33
315/2	Multi-Purpose	£600.00	£58.74	£541.26
315	Total	£1,400.00	£276.41	£1,123.59
320	Fryer Field Maintenance			
320/1	General	£2,000.00	£1,990.89	£9.11
320/2	Tractor Maintenance	£600.00	£48.38	£551.62
320/3	Small Machinery Maintenance	£470.00	£125.32	£344.68
320/4	Cricket Wicket	£500.00	£188.40	£311.60
320/5	Reseeding	£1,000.00	£128.00	£872.00
320/6	Weed Control	£0.00	£475.00	-£475.00
320	Total	£4,570.00	£2,955.99	£1,614.01
321	Expenditure in lieu of insurance	£0.00	£0.00	£0.00
330	Fencing	£500.00	£600.00	-£100.00
335	Pavilion			
335/1	Interior Painting	£0.00	£0.00	£0.00
335/2	Other	£800.00	£270.26	£529.74
335/3	Disabled Access	£0.00	£15.63	-£15.63
335	Total	£800.00	£285.89	£514.11
340	Multi-Purpose Maintenance	£10,000.00	£95.00	£9,905.00
345	Fryer Field Play Area	£5,000.00	£4,565.67	£434.33
346	Toddler Swings	£0.00	£0.00	£0.00
350	Skatepark Maintenance	£250.00	£250.00	£0.00
351	Skatepark Equipment	£0.00	£0.00	£0.00
361	Trailer	£0.00	£0.00	£0.00
362	New Machinery and Equipment	£1,500.00	£14,783.08	-£13,283.08
371	Oakhurst Play Area - Maintenance	£500.00	£990.52	-£490.52
	Total Playing Fields	£36,000.00	£36,666.35	£666.35

Cemetery

505	Admin	£200.00	£187.27	£12.73
510	Water Rates	£100.00	£45.69	£54.31
515	Maintenance			
515/1	General	£500.00	£631.79	-£131.79

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515/2	Fencing	£1,100.00	£106.25	£993.75
515/3	Gravel	£500.00	£0.00	£500.00
515/4	Landscaping	£1,000.00	£560.00	£440.00
515/5	Externally contracted work	£500.00	£140.00	£360.00
515/14	Weed Control	£500.00	£418.00	£82.00
515/20	Roller Bin Service	£1,000.00	£995.90	£4.10
515/28	Contract Fees	£3,330.00	£818.73	£2,511.27
515	Total	£8,430.00	£3,670.67	£4,759.33
535	Lynch gate maintenance	£0.00	£0.00	£0.00
Total Cemetery		£8,730.00	£3,903.63	-£4,826.37

Highways

35	Public Seats Purchase	£0.00	£0.00	£0.00
36	Public Seats Maintenance	£500.00	£0.00	£500.00
41	Bus Shelter Maintenance	£500.00	£1,387.25	-£887.25
605	General	£200.00	£2,574.70	-£2,374.70
606	Christmas Decs (Village)	£3,000.00	£1,897.60	£1,102.40
607	Welcome Signs	£100.00	£0.00	£100.00
610	Hanging Baskets	£200.00	£0.00	£200.00
615	Petwyn Maintenance	£0.00	£603.95	-£603.95
Total Highways		£4,500.00	£6,463.50	£1,963.50

Daphne Harrison Subcommittee

11	Grants from D Harrison III	£0.00	£440.00	-£440.00
13	Daphne Harrison Library Project	£0.00	£0.00	£0.00
Total Daphne Harrison Subcommittee		£0.00	£440.00	£440.00

Total Expenditure	£95,610.00	£97,403.77	-£1,793.77
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Total Income	£95,610.00	£104,061.56	£8,451.56
Total Expenditure	£95,610.00	£97,403.77	-£1,793.77

Total Net Balance	£0.00	£6,657.79	
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All items in bold and italic add up to final totals

Net Income shown on Financial Summary	£111575.90
Net Income Shown on Budget Comparison	£104061.56

Difference of	£ 7514.34	This figure is the VAT reclaimed and paid to us so far this year. The budget comparison does not take VAT into account as VAT is not budgeted for.
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West Moors Parish Council
2008/2009 Six Week cycle of meetings

<u>May 2008</u>		<u>December</u>	
8th	Annual Parish Council	4th	Planning
15th	Planning	9th	Finance & GP
22nd	Playing Field & Cemetery	18th	Council
29th	Highways & Environment	25th	No meeting
<u>June</u>		<u>January 2009</u>	
5th	Planning	1st	No meeting
10th	Finance & GP	8th	Planning
19th	Council	15th	Playing Field & Cemetery
26th	Planning	22nd	Highways & Environment
<u>July</u>		29th	Planning
3rd	Playing Field & Cemetery	<u>February</u>	
10th	Highways & Environment	3rd	Finance & GP
17th	Planning	12th	Council
22nd	Finance & GP	19th	Planning
31st	Council	26th	Playing Field & Cemetery
<u>August</u>		<u>March</u>	
7th	Planning	5th	Highways & Environment
14th	No meeting	12th	Planning
21st	No meeting	17th	Finance & GP
28th	Playing Field & Cemetery	26th	Council
<u>September</u>		<u>April</u>	
4th	Highways & Environment	2nd	Planning
11th	Planning	9th	Playing Field & Cemetery
16th	Finance & GP	16th	Highways & Environment
25th	Council	23rd	Planning
<u>October</u>		30th	Annual Public Parish Meeting
2nd	Planning	<u>May</u>	
9th	Playing Field & Cemetery	7th	Playing Field & Cemetery
16th	Highways & Environment	14th	Planning
23rd	Planning	21st	Annual Parish Council
28th	Finance & GP	26th	Finance & GP
<u>November</u>			
6th	Council		
13th	Planning		
20th	Playing Field & Cemetery		
27th	Highways & Environment		

West Moors Parish Council
2008/2009 Monthly Council Meetings

<u>May 2008</u>		<u>December</u>	
8th	Annual Parish Council	4th	Finance
15th	Planning	11th	Planning
22nd	Playing Field & Cemetery	18th	Council
29th	Highways & Environment	25th	No meeting
<u>June</u>		<u>January 2009</u>	
5th	Finance	1st	No meeting
12th	Playing Field & Cemetery	8th	Playing Field & Cemetery
19th	Planning	15th	Planning
26th	Council	22nd	Council
		29th	Finance
<u>July</u>		<u>February</u>	
3rd	Highways & Environment	5th	Highways & Environment
10th	Finance	12th	Planning
17th	Planning	19th	Playing Field & Cemetery
24th	Council	26th	Council
31st	Playing Field & Cemetery		
<u>August</u>		<u>March</u>	
7th	No meeting	5th	Finance
14th	No meeting	12th	Planning
21st	Planning	19th	Highways & Environment
28th	Council	26th	Council
<u>September</u>		<u>April</u>	
4th	Finance	2nd	Playing Field & Cemetery
11th	Highways & Environment	9th	Planning
18th	Planning	16th	Finance
25th	Council	23rd	Annual Public Parish Meeting
		30th	No meeting
<u>October</u>		<u>May</u>	
2nd	Playing Field & Cemetery	7th	Planning
9th	Finance	14th	Playing Field & Cemetery
16th	Planning	21st	Finance
23rd	Council	28th	Annual Parish Council
30th	No meeting		
<u>November</u>			
6th	Highways &		

	Environment	
13th	Planning	
20th	Playing Field & Cemetery	
27th	Council	

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