

WEST MOORS PARISH COUNCIL

MINUTES of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Thursday 3rd December 2009 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr P Holden – Chairman
 Cllr J Bartley Cllr. Mrs C. Holmes Cllr J Price
 Cllr R Watson Cllr Mrs P Yeo

OTHERS PRESENT: Ms. J. Weedon (Clerk)

APOLOGIES: Cllr Mrs M Hall Cllr Mrs A Peskett

09/255 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

09/256 DECLARATIONS OF INTEREST

Cllr Bartley declared a prejudicial interest in agenda item 7, the Memorial Hall Car Park. Cllr Bartley left the room and took no part in the discussion.

Cllr Price declared a personal interest in agenda item 7, Memorial Hall car park. Cllr Price remained in the room but took no part in the discussions.

09/257 TO RECEIVE THE CLERK'S REPORT

a) Cemetery Emergency Tree Work. Members were informed that the tree work at the cemetery to clear the fallen tree and remove other trees that are now unsafe will cost £2,000. On further inspection by a qualified tree surgeon it is apparent that further work is required in the cemetery to ensure all trees are safe.

b) Cllr Pete Holden asked members of the committee if they were prepared for him to continue being committee chairman in light that he was now Chairman of the Parish Council. Any member who wishes this to be discussed as an agenda item to contact the clerk.

09/258 TO RECEIVE FINANCIAL INFORMATION

a) To receive Financial Summary up to 31st October 2009 attached on page 608
 The Financial summary was reviewed by the committee and
RESOLVED that it be accepted.

09/259 ACCOUNTS FOR PAYMENT

No Accounts for payment were presented

09/260 MEMORIAL HALL CAR PARK

Cllr Bartley explained that the Memorial Hall Council wished the Parish Council to pay an annual charge as people using the Parish Council facilities used the Memorial Hall parking area. He then left the room and took no further part in any debate.

Members having previously discussed a letter from the Memorial Hall asking for financial help towards the upkeep of their car park, had asked for clarification of costs involved. A reply had been received stating that the Memorial would be looking to charge the Parish Council an annual fee. It was noted that the Memorial Hall received £10,000 in the past from the Parish Council for upkeep of the car park. Members were informed that they do not have the Statutory power to pay a third party in order to maintain their private car park and that the way forward was to give a grant to the Memorial Hall. After further discussion it was

RESOLVED that a letter be sent to the Memorial Hall asking them to apply for a grant from the Parish Council to assist them in maintaining the car parking facilities, in view that the area is used by members of the public utilizing local Parish Council facilities.

09/261 BUDGET FOR 2010/11

Members discussed the Parish Council for budget for 2010/11.

It was

- a) **RESOLVED** that £830 be added to the environment budget for new equipment as requested by staff
- b) **RESOLVED** that a new budget heading named Tree Maintenance be added and £1500 placed under the heading, also that an additional £400 be added to ensure that the cemetery trees are all safe.
- c) **RESOLVED** that an additional £500 be placed under Section 137 to cover any application for grant aid received from the Memorial Hall
- d) **RESOLVED** that £770 be allocated to general reserves

After due deliberation the Councils budget requirements for 2010/11 were agreed , a copy attached on pages 609 – 614 of these minutes.

e) It was **RECOMMENDED** that the precept for 2010/11 be set at £95,439, which equates to £28.88 per year for a Band D property.

f) **RESOLVED** that the Parish Council now consider the final budget and precept request for 2010/11

09/262 TO RECEIVE CORRESPONDENCE

- a) Talbot Corps of Drums, St Johns Ambulance Band – Letter of thanks for the donation.

The Chairman declared the meeting closed at 8.55pm.

SIGNED DATE
Chairman of Finance and General Purpose Committee

Summary between 01/04/09 and 31/10/09 inclusive.

Balances at the start of the year			
Current			£1,594.61
Deposit			£45,662.29
Petty cash			£43.43
Amenity I - Scottish Widows			£9,011.25
Amenity II - Scottish Widows			£8,160.71
Harrison III - Scottish Widows			£5,014.22
Total			£69,486.51

RECEIPTS	Net	Vat	Gross
Finance And General Purposes	£115,965.88	£223.39	£116,189.27
Daphne Harrison Subcommittee	£8.06	£0.00	£8.06
Amenities	£13,987.50	£19.57	£14,007.07
Total Receipts	£129,961.44	£242.96	£130,204.40

PAYMENTS	Net	Vat	Gross
Finance And General Purposes	£38,218.01	£548.45	£38,766.46
Highways and Environment	£773.39	£95.28	£868.67
Amenities	£51,834.73	£7,494.46	£59,329.19
Total Payments	£90,826.13	£8,138.19	£98,964.32

Closing

Current	£2,818.84
Deposit	£75,600.19
Petty cash	£85.75
Amenity I - Scottish Widows	£9,025.71
Amenity II - Scottish Widows	£8,173.82
Harrison III - Scottish Widows	£5,022.28
Total	£100,726.59

Bank Reconciliation as at 31.10.09

Scottish Widows a/c:	22221.81
Current a/c:	3882.51
Deposit a/c:	75600.19
Petty cash	85.75

	101790.26
Less outstanding cheques	1063.67

Total	100726.59

FINANCE AND GP
Budget 2010.11

Code	Source	BUDGET 2007/08	BUDGET 2008/09	BUDGET 2009/10	Final BUDGET 2010/11
INCOME					
1000	Precept	80000	87920	90922	
1010	Interest - Deposit account	500.00	800.00	520.00	50.00
1020	Interest - (Armenity I) - Scot Wid		200.00	130.00	50.00
1025	Interest - (Armenity II) - Scot Wid		300.00	120.00	50.00
1030	General		150.00	0.00	0.00
1040	Sale of Waste bags	800.00	800.00	1300.00	1300.00
1050	Insurance Claims				
1060	VAT refund				
1070	Grants				
1080	Youth Club Rent and water charges			100.00	50.00
	Total Income	81300.00	90170.00	93092.00	1500.00
EXPENDITURE					
2000	Salaries	26195.00	34255.00	41092.00	45498.00
2010	Employers Pension contrib	2680.00	5520.00	6180.00	6421.00
2020	Employers NI	4000.00	3000.00	2500.00	2500.00
2030	Expenses	750.00	850.00	900.00	500.00
2040	Training	350.00	900.00	1050.00	850.00
2050	Office & Admin costs	1985.00	2920.00	3090.00	4250.00
2060	IT Costs	1150.00	700.00	530.00	550.00
2070	Insurance	7250.00	5900.00	3000	3000.00
2080	Petty cash	400.00	400	400	550.00
2090	Professional Fees	1000.00	1250	1400	1750.00

FINANCE AND GP
Budget 2010.11

2100	Subscription costs	800.00	1000.00	1150.00	1220.00
2110	Purchase of Waste bags	800.00	800.00	1100.00	1000.00
2120	Grants	5800	5300.00	4500.00	4500.00
2130	Election Expenses	500.00	500.00	500.00	500.00
2140	General	500.00	500.00	500.00	300.00
2150	Advertising and Publicity	500.00	500.00	500.00	700.00
2160	Website Development		910.00	400.00	100.00
2170	Civic Events	-	-	-	200.00
	To Reserves			500.00	770.00
	Total Expenditure	29015.00	65205.00	69292.00	75159.00

ENVIRONMENT
Budget 2010.11

Code	Source	BUDGET 2007/08	Budget 2008/09	BUDGET 2009/10	Final Budget 2010/11
<u>INCOME</u>					
1100	Playing Field Fees		2475.00	4150.00	9050
1110	Cemetery Fees		12500.00	12000.00	13500
1120	Insurance claims				
TOTAL INCOME		14310.00	14975.00	16150.00	22550.00
<u>EXPENDITURE</u>					
3000	Honorariums		1000.00	1000.00	500.00
3010	Fryer Field Maintenance	4500.00	4350.00	3800.00	3550.00
3020	Pavilion Running Costs	1950.00	4300.00	5300.00	3350.00
3030	Multi- Purpose Area	10600.00	11000.00	5400.00	5600.00
3040	Fencing	500.00	500.00	500.00	600.00
3050	Fryer Field Play area	5000.00	1000.00	2360.00	1860.00
3060	Oakhurst Playarea Mainte	500.00	500.00	860.00	860.00
3070	Skatepark Maintenance	250.00	500.00	100.00	250.00
3080	Play Equipment			1500	5000.00
3090	New Machinery & equipme	1500.00	500.00	2750.00	3830.00
3100	Cemetery Costs	300	300	200	200.00

ENVIRONMENT
Budget 2010.11

Code	Source	BUDGET 2007/08	Budget 2008/09	BUDGET 2009/10	Final Budget 2010/11
EXPENDITURE					
4000	Public seats	500.00	200.00	500.00	500.00
4010	Bus Shelters	500.00	1000.00	800.00	600.00
4020	Street Furniture (inc Dog Bins)			500.00	600.00
4030	General	200.00	200.00	200.00	200.00
4040	Christmas decorations	3000.00	3000.00	2500.00	3500.00
4050	Welcome signs	100.00	100.00	0.00	
4060	Hanging baskets	200.00	0.00	0.00	0.00
4070	Lengthsman			3120.00	3120.00
4080	SID hire			750.00	0.00
4090	Dog Warden Scheme			1560.00	1560.00
TOTAL EXPENDITURE		4500.00	5040.00	9930.00	10080.00