

WEST MOORS PARISH COUNCIL

MINUTES of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Thursday 8th July 2010 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr Mrs A Peskett – Chairman
 Cllr J Bartley Cllr M Holloway Cllr P Holden
 Cllr. Mrs C. Holmes
 Cllr Mrs S Reynolds Cllr Mrs P Yeo

OTHERS PRESENT: Ms. J. Weedon (Clerk)

APOLOGIES: Cllr B Bailey Cllr J Price

Absent without apologies: Cllr Mrs M Hall

10/083 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

10/084 DECLARATIONS OF INTEREST

Cllr J Bartley declared a personal and prejudicial interest in agenda item 9 – Grant application for Memorial Hall

10/085 TO RECEIVE THE CLERK'S REPORT

- a) **Grit Bins minute no 09/361 refers** – no further information at this time
- b) **Ward System minute no 09/413 refers** – No further information available
- c) **Homewatch Security Products minute no 09/409d refers** – Contact has been made with Streetwise who supply the products. A meeting with them is to be arranged.
- d) **Photocopier minute no 09/434 refers:** Delivery of the new photocopier has been taken.

10/086 TO RECEIVE FINANCIAL INFORMATION

- a) To receive Financial Summary up to 30th June 2010 attached on page 721
 The Financial summary was reviewed by the committee and
RESOLVED that it be accepted.
- b) To receive Budget Comparison up to 30th June 2010 attached on pages 722 - 723
 The budget comparison was reviewed by the committee and
RESOLVED that it be accepted.
- c) Internal controls – The bank reconciliation as at the 30th June 2010 was checked against the bank statements by the Chairman of the committee. The petty cash for June 2010 was examined and signed by the Chairman of the committee,

10/087 ACCOUNTS FOR PAYMENT

Members felt that the repairs to the garage roof were expensive. Clerk to ask contractor for breakdown of costs.

RESOLVED that the accounts for payment be approved as attached on pages 724 of the minutes

10/088 CLERKS STUDY LEAVE

The Clerk left the room while discussion took place. Members discussed the merits of the clerk obtaining the CiLCA qualification. After discussion it was

RESOLVED that the Clerk be granted up to 2 weeks study leave providing there is sufficient cover for the Parish office and meetings.

Voting: Unanimous

10/089 EDDC LICENSING POLICY

Members are asked to comment on Draft statement of Licensing Policy from East Dorset District Council. Cllr J Bartley agreed to review the document and report back to committee with any comments.

10/090 GRANTS

Members considered an application from the Memorial Hall Council for a grant towards repairs to their car park.

Cllr J Bartley having declared a personal and prejudicial interest gave members some background information on the Memorial Hall car park problems. He then left the room while the discussion and vote took place.

Members discussed the ongoing situation with the Memorial Hall car park and recognised that aspects of the Parish Council facilities have an impact on the car park e.g. Users of the MUGA using the car park.

Members were given a brief summary of the Memorial Hall Council accounts, including rent paid by the Bowls club and Social Club.

A member suggested that the Memorial Hall Council should be making more effort to get villagers to help with the funding for repairs to the area. After considered discussion it was

RESOLVED that a grant of £500 is awarded to the Memorial Hall Council each year specifically for maintenance of the Memorial Hall car park in recognition of the MUGA users who park there. The grant to be reviewed on a 3 yearly basis in line with the Parish Council business plan

10/091 TO RECEIVE CORRESPONDENCE

None

The Chairman declared the meeting closed at 8.20 pm.

SIGNED DATE
Chairman of Finance and General Purpose Committee

**West Moors Parish Council
Financial Summary – Cashbook**

Summary between 01/04/10 and 30/06/10 inclusive.

Balances at the start of the year	
Current	-£241.69
Deposit	£51,613.98
Petty cash	£23.41
Scottish Widows	£17,199.53
Scottish Widows - D. Harrison funds	£3,022.28
Total	£71,617.51

RECEIPTS	Net	Vat	Gross
Finance And General Purposes	£55,844.49	£102.91	£55,947.40
Amenities	£10,472.28	£3.72	£10,476.00
Total Receipts	£66,316.77	£106.63	£66,423.40
PAYMENTS	Net	Vat	Gross
Finance And General Purposes	£20,308.18	£485.63	£20,793.81
Highways and Environment	£1,621.75	£0.00	£1,621.75
Amenities	£16,536.67	£2,646.81	£19,183.48
Total Payments	£38,466.60	£3,132.44	£41,599.04

Closing	
Current	£861.98
Deposit	£75,341.75
Petty cash	£16.33
Scottish Widows	£17,199.53
Scottish Widows - D. Harrison funds	£3,022.28
Total	£96,441.87

Bank Reconciliation as at 30.06.10

Scottish Widows a/c:	20221.81
Current a/c:	9470.85
Deposit a/c:	75341.75
Petty cash	16.33

	105050.74
Less outstanding cheques	8608.87

Total	96441.87

**West Moors Parish Council
Financial Budget Comparison**

INCOME		10/11 Approved	Actual Net	Balance
Finance And General Purposes				
1000	Precept	£95,439.00	£47,719.50	-£47,719.50
1010	Interest - Deposit Acc	£50.00	£8.27	-£41.73
1020	Interest - Scottish Widows	£100.00	£0.00	-£100.00
1030	General	£0.00	£0.00	£0.00
1040	Refuse Bag Sales	£1,300.00	£588.09	-£711.91
1050	Insurance Claims	£0.00	£0.00	£0.00
1070	Grants	£0.00	£6,306.00	£6,306.00
1080	Youth Club (rent and water)	£50.00	£0.00	-£50.00
Total Finance And General Purposes		£96,939.00	£54,621.86	-£42,317.14
Amenities				
1100	Fryer Field Fees	£9,050.00	£2,586.28	-£6,463.72
1110	Cemetery Fees	£13,500.00	£7,886.00	-£5,614.00
1120	Insurance Settlements	£0.00	£0.00	£0.00
Total Amenities		£22,550.00	£10,472.28	-£12,077.72
Highways and Environment				
1200	Highways Insurance Settlements	£0.00	£0.00	£0.00
Total Highways and Environment		£0.00	£0.00	£0.00
Daphne Harrison Subcommittee				
6010	Interest - D Harrison	£0.00	£0.00	£0.00
Total Daphne Harrison Subcommittee		£0.00	£0.00	£0.00
Total Income		£119,489.00	£65,094.14	-£54,394.86
EXPENDITURE				
		10/11 Approved	Actual Net	Balance
Finance And General Purposes				
2000	Salaries	£45,498.00	£10,663.99	£34,834.01
2010	Employers Pension	£6,421.00	£1,573.14	£4,847.86
2020	Employers NIC	£2,500.00	-£17.18	£2,517.18
2030	Expenses	£500.00	£85.40	£414.60
2040	Training	£850.00	£122.00	£728.00
2050	Office and Admin Costs	£4,250.00	£1,624.78	£2,625.22
2060	IT Costs	£550.00	£252.43	£297.57
2070	Insurance	£3,000.00	£2,736.86	£263.14
2080	Petty Cash	£550.00	£127.08	£422.92
2090	Professional Fees	£1,750.00	£1,620.00	£130.00
2100	Subscriptions	£1,220.00	£924.36	£295.64
2110	Purchase of Refuse Bags	£1,000.00	£480.32	£519.68
2120	Grants	£4,500.00	£0.00	£4,500.00
2130	Election Expenses	£500.00	£0.00	£500.00
2140	General	£300.00	£0.00	£300.00
2150	Advertising and Publicity	£700.00	£115.00	£585.00
2160	Website Development	£100.00	£0.00	£100.00
2170	Civic Events	£200.00	£0.00	£200.00
Total Finance And General Purposes		£74,389.00	£20,308.18	£54,080.82

Amenities

3000	Honorariums (gatekeepers)	£500.00	£0.00	£500.00
3010	Fryer Field Maintenance	£3,550.00	£961.40	£2,588.60
3020	Pavilion Running costs	£3,350.00	£679.79	£2,670.21
3030	Multi Use Games Area	£5,600.00	£291.21	£5,308.79
3040	Fencing	£600.00	£0.00	£600.00
3050	Fryer Field Play Area	£1,860.00	£425.00	£1,435.00
3060	Oakhurst Play Area	£860.00	£547.00	£313.00
3070	Skatepark Maintenance	£250.00	£0.00	£250.00
3080	Play Equipment	£5,000.00	£10,165.00	£-5,165.00
3090	New Machinery and Equipment	£3,830.00	£1,782.59	£2,047.41
3100	Cemetery Costs	£200.00	£83.80	£116.20
3110	Cemetery Maintenance	£2,550.00	£460.02	£2,089.98
3120	Memorial Inspections	£500.00	£0.00	£500.00
3130	Lych gate maintenance	£500.00	£0.00	£500.00
3140	Petwyn Maintenance/Improvements	£1,200.00	£40.86	£1,159.14
3150	Allotments	£2,000.00	£0.00	£2,000.00
3160	Tree Maintenance	£1,900.00	£1,100.00	£800.00
Total Amenities		£34,250.00	£16,536.67	£17,713.33

Highways and Environment

4000	Public Seats	£500.00	£0.00	£500.00
4010	Bus Shelters	£600.00	£0.00	£600.00
4020	Street Furniture	£600.00	£0.00	£600.00
4030	General	£200.00	£0.00	£200.00
4040	Christmas Decorations	£3,500.00	£0.00	£3,500.00
4050	Welcome Signs	£0.00	£0.00	£0.00
4060	Hanging Baskets	£0.00	£0.00	£0.00
4070	Lengthsman	£3,120.00	£0.00	£3,120.00
4080	SID Hire	£0.00	£0.00	£0.00
4090	Dog Warden	£1,560.00	£1,621.75	£-61.75
Total Highways and Environment		£10,080.00	£1,621.75	£8,458.25

Daphne Harrison Subcommittee

6020	Grants from D Harrison III	£0.00	£0.00	£0.00
Total Daphne Harrison Subcommittee		£0.00	£0.00	£0.00

Total Expenditure	£118,719.00	£38,466.60	£80,252.40
Total Income	£119,489.00	£65,094.14	£-54,394.86
Total Expenditure	£118,719.00	£38,466.60	£80,252.40
Total Net Balance	£770.00	£26,627.54	

The £770 difference in the total net balance is due to £770 being allocated in the budget to go into reserves.

Net Income shown on Financial Summary
Net Income Shown on Budget Comparison

£66316.77
£65094.14

Difference of

£1222.63 This figure is the VAT reclaimed
and paid to us so far this year. The
budget comparison does not take VAT into account
hence the difference in the net income figures.