

WEST MOORS PARISH COUNCIL

MINUTES of the **FINANCE & GENERAL PURPOSES COMMITTEE** held on Thursday 16th April 2009 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT: Cllr J Price – Vice Chairman
 Cllr J Bartley Cllr. Mrs C. Holmes Cllr P Gausson
 Cllr R Watson Cllr. B. Wye

OTHERS PRESENT: Ms. J. Weedon (Clerk)

APOLOGIES: Cllr A. Clarke Cllr. J. Young

08/534 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

08/535 DECLARATIONS OF INTEREST

None

08/536 TO RECEIVE THE CLERK'S REPORT

- a) Part time groundsman, minute no 08/496 refers – Mr Burns has now received and signed his employment contract.
- b) Interest rates minute no 08/434a refers – After investigation the best rate on offer is from the Anglo Irish Bank at 2.75% on an instant access deposit account.
- c) Memorial Hall car park minute no 08/440 refers – no further information at this time.

08/537 TO RECEIVE FINANCIAL INFORMATION

- a) To receive Financial Summary up to 31st March 2009 attached on page 496. This was reviewed by the committee and proposed, seconded and **RESOLVED** that it be accepted.
- b) To Receive the Budget Comparison up to 31st March 2009 attached on pages 497 – 498. This was reviewed by the committee and proposed, seconded and **RESOLVED** that it be accepted.
- c) Internal Controls, The bank reconciliation as at 31st March 2009 was checked and signed against the bank statements by the Vice Chairman. The petty cash for March 2009 was examined and signed.

08/538 INSURANCE RENEWAL

Members briefly discussed the quotation for the Parish Council insurance, after which it was

RESOLVED that the Parish Council insurance be renewed with Norwich Union for a binding 3 year period.

It was further

RESOLVED that renewal of the annual playground inspections be renewed with Digley Associates for a 3 year period at £45 per site.

08/539 TO CONSIDER GRANT APPLICATIONS

Applications for grants Under Section 137 of the 1972 Local Government Act

- a) Life Education Centres Dorset – grant application for funding towards costs of health and drug prevention education.

RESOLVED that a grant of £66.25 be awarded for the year 2009/10 to Life Education Dorset

08/540 TO RECEIVE CORRESPONDENCE
None

The Chairman declared the meeting closed at 7.47pm.

SIGNED DATE
Chairman of Finance and General Purpose Committee

**West Moors Parish
Financial Summary – Cashbook**

Summary between 01/04/08 and 31/03/09 inclusive.

Balances at the start of the year

| | |
|--------------------------------|------------|
| Current | £3,054.81 |
| Deposit | £29,310.13 |
| Petty cash | £18.54 |
| Amenity I - Scottish Widows | £8,631.66 |
| Amenity II - Scottish Widows | £7,816.98 |
| Harrison III - Scottish Widows | £9,218.53 |
| Total | £58,050.65 |

| RECEIPTS | Net | Vat | Gross |
|------------------------------|-------------|---------|-------------|
| Finance And General Purposes | £155,958.68 | £344.42 | £156,303.10 |
| Daphne Harrison Subcommittee | £380.69 | £0.00 | £380.69 |
| Amenities | £18,079.85 | £0.00 | £18,079.85 |
| Total Receipts | £174,419.22 | £344.42 | £174,763.64 |

| PAYMENTS | Net | Vat | Gross |
|------------------------------|-------------|------------|-------------|
| Finance And General Purposes | £64,758.51 | £891.20 | £65,649.71 |
| Highways and Environment | £6,406.41 | £647.01 | £7,053.42 |
| Daphne Harrison Subcommittee | £1,785.00 | £0.00 | £1,785.00 |
| Amenities | £78,489.00 | £10,350.65 | £88,839.65 |
| Total Payments | £151,438.92 | £11,888.86 | £163,327.78 |

Closing Balances

| | |
|--------------------------------|------------|
| Current | £1,594.61 |
| Deposit | £45,662.29 |
| Petty cash | £43.43 |
| Amenity I - Scottish Widows | £9,011.25 |
| Amenity II - Scottish Widows | £8,160.71 |
| Harrison III - Scottish Widows | £5,014.22 |
| Total | £69,486.51 |

Bank Reconciliation as at 31.03.09

| | |
|--------------------------|-----------|
| Scottish Widows a/c: | 22186.18 |
| Current a/c: | 43730.45 |
| Deposit a/c: | 45662.29 |
| Petty cash | 43.43 |
| | ----- |
| | 111622.35 |
| Less outstanding cheques | 42135.84 |
| | ----- |
| Total | 69486.51 |

83501.24

**West Moors Parish Council
Financial Budget Comparison**

Comparison between 01/04/08 and 31/03/09 inclusive.

| INCOME | 08/09 Approved | Actual Net | Balance |
|---|-----------------------|--------------------|-------------------|
| Finance And General Purposes | | | |
| 1000 Precept | £87,920.00 | £87,920.00 | £0.00 |
| 1010 Interest - Deposit Acc | £800.00 | £932.16 | £132.16 |
| 1020 Interest - Amenity I (Annual 1st Jan) | £200.00 | £379.59 | £179.59 |
| 1025 Interest - Amenity II (annual 1st Jan) | £300.00 | £343.73 | £43.73 |
| 1030 General | £150.00 | £258.79 | £108.79 |
| 1040 Refuse Bag Sales | £800.00 | £2,044.93 | £1,244.93 |
| 1050 Insurance Claims | £0.00 | £851.15 | £851.15 |
| 1070 Grants | £0.00 | £54,446.00 | £54,446.00 |
| 1080 Youth Club (rent and water) | £0.00 | £0.00 | £0.00 |
| Total Finance And General Purposes | £90,170.00 | £147,176.35 | £57,006.35 |
| Amenities | | | |
| 1100 Fryer Field Fees | £2,475.00 | £4,631.35 | £2,156.35 |
| 1110 Cemetery Fees | £12,500.00 | £13,448.50 | £948.50 |
| 1120 Insurance Settlements | £0.00 | £0.00 | £0.00 |
| Total Amenities | £14,975.00 | £18,079.85 | £3,104.85 |
| Highways and Environment | | | |
| 1200 Highways Insurance Settlements | £0.00 | £0.00 | £0.00 |
| Total Highways and Environment | £0.00 | £0.00 | £0.00 |
| Daphne Harrison Subcommittee | | | |
| 6010 Interest - D Harrison III | £0.00 | £380.69 | £380.69 |
| Total Daphne Harrison Subcommittee | £0.00 | £380.69 | £380.69 |
| Total Income | £105,145.00 | £165,636.89 | £60,491.89 |
| EXPENDITURE | 08/09 Approved | Actual Net | Balance |
| Finance And General Purposes | | | |
| 2000 Salaries | £34,255.00 | £41,728.42 | -£7,473.42 |
| 2010 Employers Pension Contributions | £5,520.00 | £5,639.14 | -£119.14 |
| 2020 Employers NIC | £3,000.00 | £1,250.02 | £1,749.98 |
| 2030 Expenses | £850.00 | £429.58 | £420.42 |
| 2040 Training | £900.00 | £299.50 | £600.50 |
| 2050 Office and Admin Costs | £2,920.00 | £3,085.77 | -£165.77 |
| 2060 IT Costs | £700.00 | £385.53 | £314.47 |
| 2070 Insurance | £5,900.00 | £2,914.09 | £2,985.91 |
| 2080 Petty Cash | £400.00 | £613.12 | -£213.12 |
| 2090 Professional Fees | £1,250.00 | £1,270.00 | -£20.00 |
| 2100 Subscriptions | £1,000.00 | £1,351.74 | -£351.74 |
| 2110 Purchase of Refuse Bags | £800.00 | £1,530.04 | -£730.04 |
| 2120 Grants | £5,300.00 | £3,770.00 | £1,530.00 |
| 2130 Election Expenses | £500.00 | £0.00 | £500.00 |
| 2140 General | £500.00 | £412.51 | £87.49 |
| 2150 Advertising and Publicity | £500.00 | £25.50 | £474.50 |
| 2160 Website Development | £910.00 | £53.55 | £856.45 |

| | | | | |
|---|---------------------------------|--------------------|--------------------|--------------------|
| Total Finance And General Purposes | | £65,205.00 | £64,758.51 | £446.49 |
| Amenities | | | | |
| 351 | Skatepark Equipment | £0.00 | £0.00 | £0.00 |
| 3000 | Honorariums (gatekeepers) | £1,000.00 | £949.99 | £50.01 |
| 3010 | Fryer Field Maintenance | £5,200.00 | £9,175.98 | -£3,975.98 |
| 3020 | Pavilion Running costs | £4,300.00 | £4,360.71 | -£60.71 |
| 3030 | Multi Use Games Area | £11,000.00 | £36,248.23 | -£25,248.23 |
| 3040 | Fencing | £500.00 | £467.16 | £32.84 |
| 3050 | Fryer Field Play Area | £1,000.00 | £1,535.04 | -£535.04 |
| 3060 | Oakhurst Play Area | £500.00 | £452.01 | £47.99 |
| 3070 | Skatepark Maintenance | £500.00 | £350.00 | £150.00 |
| 3080 | Play Equipment | £0.00 | £17,846.00 | -£17,846.00 |
| 3090 | New Machinery and Equipment | £500.00 | £3,973.70 | -£3,473.70 |
| 3100 | Cemetery Costs | £300.00 | £126.36 | £173.64 |
| 3110 | Cemetery Maintenance | £3,100.00 | £1,957.56 | £1,142.44 |
| 3120 | Memorial Inspections | £4,000.00 | £0.00 | £4,000.00 |
| 3130 | Lynch gate maintenance | £200.00 | £0.00 | £200.00 |
| 3140 | Petwyn Maintenance/Improvements | £2,200.00 | £1,046.26 | £1,153.74 |
| 3150 | Allotments | £0.00 | £0.00 | £0.00 |
| Total Amenities | | £34,300.00 | £78,489.00 | -£44,189.00 |
| Highways and Environment | | | | |
| 4000 | Public Seats | £200.00 | £400.00 | -£200.00 |
| 4010 | Bus Shelters | £1,000.00 | £1,410.00 | -£410.00 |
| 4020 | Street Furniture (inc Dog bins) | £1,140.00 | £1,223.04 | -£83.04 |
| 4030 | General | £200.00 | £34.27 | £165.73 |
| 4040 | Christmas Decorations | £3,000.00 | £1,942.10 | £1,057.90 |
| 4050 | Welcome Signs | £100.00 | £0.00 | £100.00 |
| 4060 | Hanging Baskets | £0.00 | £0.00 | £0.00 |
| 4070 | Lengthsman | £0.00 | £1,380.00 | -£1,380.00 |
| 4080 | SID Hire | £0.00 | £0.00 | £0.00 |
| 4090 | Dog Warden | £0.00 | £17.00 | -£17.00 |
| Total Highways and Environment | | £5,640.00 | £6,406.41 | -£766.41 |
| Daphne Harrison Subcommittee | | | | |
| 6020 | Grants from D Harrison III | £0.00 | £1,785.00 | -£1,785.00 |
| Total Daphne Harrison Subcommittee | | £0.00 | £1,785.00 | -£1,785.00 |
| Total Expenditure | | £105,145.00 | £151,438.92 | -£46,293.92 |
| Total Income | | £105,145.00 | £165,636.89 | £60,491.89 |
| Total Expenditure | | £105,145.00 | £151,438.92 | -£46,293.92 |
| Total Net Balance | | £0.00 | £14,197.97 | £14,197.97 |

Net Income shown on Financial Summary £174419.22
Net Income Shown on Budget Comparison £165636.89

Difference of £ 8782.33 This figure is the VAT reclaimed and paid to us so far this year. The budget comparison does not take VAT into account hence the difference in the net income figures

