

## WEST MOORS PARISH COUNCIL

**MINUTES** of the **PLAYING FIELD & CEMETERY MEETING** held on Thursday 10<sup>th</sup> April 2008 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

**PRESENT:**

Cllr. M. Shine - Chairman		
Cllr J Bartley	Cllr P Holden	Cllr. Mrs C. Holmes
Cllr J Price	Cllr. B. Wye	Cllr. J. Young

**OTHERS PRESENT:** Ms. J. Weedon (Clerk)

**ABSENT WITHOUT APOLOGIES:** Cllr Mrs M Hall

### QUESTIONS FROM MEMBERS OF THE PUBLIC

None

#### **07/404 DECLARATIONS OF INTEREST**

Cllr Holden expressed a personal interest in agenda item 7, Youth Shelter. He remained in the room and took part in the discussion. He took no part in the vote.

#### **07/405 TO RECEIVE THE CLERK'S REPORT**

- a) **Security at Fryer Field minute no 07/170k, 07/233f, 07/286e refers** – Please see minute no 07/407 and 07/408
- b) **AFC Bluebridge Floodlight refurbishment proposal minute no 07/236 refers** – No further information has been received.
- c) **Painting of container near tennis courts, minute no 07/289** – A letter has been sent to the community service department requesting help to paint the containers at fryer field. As yet no response has been received. Clerk to write follow up letter
- d) **Risk Assessment for Legionella minute no 07/356 refers** – The assessment was completed on the 31<sup>st</sup> March 2008 and we are waiting for the report.
- e) **Skate Park** – The new skate ramp has now been installed.
- f) **Youth Shelter** – A letter has been written to EDDC expressing an interest in having the mobile youth shelter in West Moors. It is currently in Wimborne then going to West Parley.
- g) **Groundsman** – Mr Hugo (Wes) White has broken his ankle and will be away from work for approximately 6 weeks. A replacement has been found (Mr Read) to cut the grass and mark out the football pitches, collect litter and carry out the playground inspections during this time. No other groundsman's work will be carried out. Members requested that the Clerk check to ensure that Mr Read will be covered by the Parish Council insurance during this time.
- h) **Cemetery** – Due to a clerical error a local funeral director was given an incorrect plot number for a new grave space. The grave was dug before the error was discovered, within hours of discovering the error the grave was refilled and the correct one dug. Unfortunately the grave space that was dug in error was the space reserved for Miss Helen James, this is the lady who we gave a refund and an additional grave space to last year. Miss James has contacted the local press, the Parish Council sent a statement to the local press and a bouquet of flowers to Miss James with our sincere apologies. She has since returned the flowers to the Parish office. It was suggested that the Chairman of the Council visit Miss James to apologise in person. Cllr Wye agreed to this.
- i) **Cemetery** – A memorial bench in the cemetery was set alight. The incident was reported to the Police and the family have been informed of the incident. Thanks to Cllr Bartley for his quick response in dealing with this matter.

**07/406 TO APPROVE REVISED CEMETERY REGULATIONS**

Members reviewed the revised regulations with some discussion over whether to allow wire cages in the cemetery. Members also discussed the current situation at the cemetery and were advised that the new section will shortly be in use. It was felt that a site visit was required before approval of the regulations. Members of the committee will visit the cemetery on Thursday 17<sup>th</sup> April at 10am. Approval of the regulations will be placed on the next agenda.

**07/407 TO DISCUSS OPTIONS FOR SECURING THE FRYER FIELD BORDER NEAR THE MEMORIAL HALL CAR PARK**

Members discussed the current access arrangements to the Fryer Field from the Memorial Hall car park and whether a further gate is required. It was felt that installing a gate in the fence at the rear of the car park would not be a suitable solution. After further discussions regarding the quotes to replace the wooden fence with metal fencing or plant a row of hedges it was proposed, seconded and

**RESOLVED that a hedge should be installed as per the quote from Brackendale nurseries, the trench which has been previously dug to be left in situ and the wooden fence which has been damaged by vandalism, repaired. This work to be taken from budgeted funds for the Fryer Field.**

**07/408 TO APPROVE THE INSTALLATION OF A FLOODLIGHT ON THE FRYER FIELD**

Members discussed the need for a floodlight in the area facing towards the Bowls Club, they were informed that the Crime Prevention officer suggested this as a deterrent and also it will aid pictures from the CCTV camera which is due to be temporarily installed to cover the area. Members requested that the light should not interfere with residential properties. Members then discussed the operation of the CCTV camera. It was proposed, seconded and

**RECOMMENDED that a floodlight should be installed on the electricity control box. It was further recommended that the quote from MD Guy be accepted. This item will now be sent to the Finance Committee for approval as no budgeted funds are available.**

**07/409 TO DISCUSS THE PROVISION FOR A YOUTH SHELTER**

Cllr Holden gave a short presentation on youth shelter styles and prices. He will be consulting with the youth of the village to ask what style of shelter they would prefer and where they would like this located, and informed members that the youth would be involved during all stages of the process. Cllr Holden has approached East Dorset District Council who are willing to give their support to the project. It was also confirmed that no planning permission is required if the shelter were to be sited on the Fryer Field. Funding for the shelter is to be sought from various funding bodies and organisations. It was proposed, seconded and

**RECOMMENDED that in principle the Parish Council will agree to siting a youth shelter on the land leased to the Parish Council from East Dorset District Council and if the youth shelter is installed the Parish Council agree to maintain it, it will also become a parish council asset.**

**07/410 TO REVIEW THE GROUNDSMAN WORKING HOURS**

Members discussed whether the groundsman job should be full time due to the amount of responsibilities that the job involves. It was noted that the budgets for the current year do not allow for substantial increases in staff salaries, which would result if staff hours were increased, therefore any changes would require determining in time for budget setting for 2009/10. Members then requested that the item be deferred until the next meeting, in order to gain an indication if the current groundsman feels that the job requires full time hours.

**07/411 TO RECEIVE CORRESPONDENCE**

None

**07/412 TO RECEIVE INFORMATION FROM MEMBERS**

a) Cllr Bartley informed members that the Skatepark Challenge Committee are due to hold there AGM where it is felt that they will wind down as they have achieved their aims for the Skatepark, although they are hoping to get a youth committee up and running – item was noted

**07/413 ITEMS FOR FUTURE AGENDAS**

Update on the MUGA

The Chairman declared the meeting closed at 9.15pm.

SIGNED ..... DATE .....  
Chairman of Playing Field and Cemetery Committee